



Town Of Wilmington

Water Department Tap/Push Policy and Application

1. The homeowner/ contractor must contact the Water Department at least 5 business days before the desired date to schedule a tap/push.
2. The homeowner/contractor shall be responsible for the dig safe request.
3. The contractor must provide proof of insurance before any work begins.
4. The contractor will excavate to the main with the Water Superintendent present. The Water Department will install the corporation stop.
5. The contractor will supply the copper for the gooseneck, and install the curb stop and stand pipe.
6. All copper is to be a minimum of 3/4" type K copper.
7. All road crossings for service laterals are to be copper.
8. All fittings are to be brass, compression style. Only Mueller, McDonald, and Ford brands will be acceptable.
9. Corporation and curb stops will be placed where requested by the Water Department.
10. The homeowner/contractor shall be required to install an acceptable backflow prevention device.
11. On a service line less than 6 feet deep, the homeowner/contractor shall be required to provide insulation to protect from freezing.
12. Tap/Push fees are to be paid before scheduling.
13. The Water Superintendent is to be present at all taps in the Water Districts, including those done on private lines.
14. The first day for scheduling a tap/push is May 1. The last day to schedule a tap/push is October 15. The last day to perform a tap/push is October 31.
15. All fees must be paid before any work is started, checks made payable to the Town of Wilmington.
16. A copy of this form must go to the Water Superintendent, Town Clerk, and Codes Enforcement Officer before any work can be started.

FEES

Fee a 3/4" and 1" tap is \$450.00. Fees for larger-sized taps will be assessed on a case-by-case basis

Fee for a Push is \$650.00. This fee covers 3 attempts to make a crossing. If a drill is needed to make a crossing, the contractor shall be required to cover the fee.

Fee to turn water off/on and/or to drain a water meter is \$25.00

APPLICATION FOR A TAP/PUSH

Applicant's Name _____

Address _____

Phone _____

Contractor _____

Date of push/tap _____

Date completed _____