



**ORGANIZATIONAL & MONTHLY MEETING OF THE
WILMINGTON TOWN BOARD**

TUESDAY JANUARY 11, 2022 - 7 PM

**In person meeting. However, Please be advised that COVID precautions will be
in place. Residents can call in at 267-930-4000 enter CODE-144-461-431 to
listen to meeting if desired.**

Supervisor Roy Holzer; Board Members present; Darin Forbes;

**Paula McGreevy; Tina T. Preston; Tim Follo (arrived at 7:10 Apologized for car
problems); Dawn Stevens Town Clerk/Tax Collector**

In attendance; Becky Rondeau Holzer; Ed Orsi; Ed Hood;

Steve Forbes; Cliff Holzer; Sarah Holzer; David Lowy

Mary Warner; Louis Adragna

Meeting called to order at 7:00pm

Pledge of allegiance was recited by those present

Agenda And Minutes

1. Approval of Previous minutes
2. 2022 Appointments and Organizational Resolutions
3. Yearly Contracts
4. Employee Assistance Contract
5. Correspondence
6. Approve Expenses/Transfers
7. Reports
 - Highway Visitors Bureau
 - Codes Enforcement
 - Park

1. Approval of Previous Minutes: December 8th and December 29th

Motion: Paula McGreevy **Second:** Darin Forbes All in Favor

2. 2022 Appointments and Organizational Resolution

RESOLVED that the following salaries be paid to employees on a bi-weekly basis in 26 payrolls:

Supervisor-Roy Holzer; Annual - \$26,736.

Town Justice— Hon. Hope Smith-Holzer, & Hon. Jim Selkirk Annual - \$9,370.

Councilmen-Paula McGreevy, Tina Preston, Darin Forbes, Tim Follos-Annual-\$5,167.

Town Clerk/Tax Collector-Dawn Stevens -Annual-\$25,624.

Chairman/Assessors-Alphonso Smith - Annual-\$8,532.

Assessors-Annual —Blanche Peck, Marcel Bruce-Annual- \$5,167.

Water Superintendent-Ed Orsi - \$24.10//hour

Cemetery Supt.-Douglas Nemec. -Annual-\$2,886, to be incorporated as part of his regular pay;

Account Clerk-Nicole Forbes-\$22.21/hour.

Parks/Grounds/Blding Maint/Water Operator- John Langford - \$22.84/hour.

Parks/EMT Personnel-Brooke Paries - \$17.00/hour,

Parks Laborer-Ashton Winch-\$ 17.00/hour.

Highway Superintendent-Louis Adragna - Annual \$55,120.

Highway Personnel- Heavy Equipment Operators-\$22.21/hour.

Landfill Attendant-Douglas Nemec -\$22.21/hour for 20 hours per week

Motion: Darin Forbes **Second:** Tina T Preston All in Favor

RESOLVED, that the Town of Wilmington accept for payment duly itemized vouchers that are certified and/or verified for payment. Vouchers must be received by the last day of the month for consideration at the next monthly meeting.

Motion: Darin Forbes **Second:** Paula McGreevy All in Favor

RESOLVED, that the regular monthly meeting of the Town Board of the Town of Wilmington be held in the Community Center on the second Tuesday of each month, to begin at 7 p.m. In the event that said is a legal holiday, the regular monthly meeting shall be held on Wednesday; and **FURTHER RESOLVED**, that special meetings shall be called as necessary to conduct the town's business, such meetings to be held in the Community Center, on such dates as specified and to begin at such times as specified to conform with Town Law and New York State Open Meetings Law; meetings to be posted at stores and post office.

Motion: Paula McGreevy **Second:** Tina T Preston All in Favor

RESOLVED that the Adirondack Daily Enterprise and Lake Placid News be designated the official newspapers for the Town of Wilmington.

Motion: Tina T Preston **Second:** Paula McGreevy All in Favor

RESOLVED that the following deputies be approved and appointed:

Deputy Supervisor, Darin Forbes at \$938 Annually.

Deputy Town Clerk, Nancy Randall at no salary,

Deputy Highway Supt. Travis Holzer at \$23.44/hour.

Motion: Paula McGreevy **Second:** Darin Forbes All in Favor

RESOLVED, that the following appointments be made for respective positions designated, to be paid in the manner described:

- 1) Town Engineer, as needed, to be paid on itemized vouchers for services rendered.
- 2) Registrar of Vital Statistics, Dawn Stevens to be paid according to the fees set by the State of New York.
- 3) Deputy Registrar of Vital Statistics, Nancy Randall to be paid according to the fees Set by the State of New York.
- 4) Town Health Officer, Dr. Robert Demuro, at no salary.
- 5) Town Historian, Merri Peck at no salary.

- 6) Dog Control Officer, John Langford - Annual salary-\$3,848.
- 7) Zoning & Code Enforcement Officer, Douglas Nemec- \$22.21/hour,
- 8) Budget Officer, Nicole Forbes - Annual \$1,200, paid first payroll in November.
- 9) Safety Officer, Louis Adragna — Annual \$650, paid first payroll in December.

Motion: Darin Forbes **Second:** Paula McGreevy All in Favor

RESOLVED, that Allison McGahay be engaged as Town Attorney, to be paid by voucher.

Motion: Paula McGreevy **Second:** Tina T Preston All in Favor

RESOLVED that during the year temporary and seasonal employees be employed by the Town of Wilmington to adequately carry out the business of the town and the rate of remuneration be affixed by the Town Board for each separate employee at the time the person is employed.

Motion: Paula McGreevy **Second:** Darin Forbes All in Favor

Tim Follos joined the meeting.

RESOLVED that a petty cash fund for the Town Clerk/Tax Collector be established not to exceed \$100.

Motion: Tina T Preston **Second:** Darin Forbes All in Favor

RESOLVED that the Superintendent of Highways be authorized to purchase necessary tools and implements during the year without prior approval of the Town Board in the amount not to exceed \$1,000

Motion: Paula McGreevy **Second:** Tina T Preston All in Favor

RESOLVED that the Board of Assessment & Review be paid \$300 each member, to be paid by voucher following Grievance Day.

Motion: Darin Forbes **Second:** Tina T Preston All in Favor

RESOLVED that any officer or town employee be reimbursed for the use of his/her car in the performance of official business for the Town of Wilmington at the rate of .585 cents per mile for actual miles traveled.

Motion: Tina T Preston **Second:** Paula McGreevy All in Favor

RESOLVED that the existing Employee Regulations, regarding benefits eligibility, leaves of absence, sick leaves, holidays, overtime, vacation, hospitalization, and personal leave be continued.

Motion: Darin Forbes **Second:** Paula McGreevy All in Favor

RESOLVED that existing Procurement Guideline Policy, Affirmative Action Policy, Sexual Harassment Policy and Drug Free Workplace Policy as adopted by the Town Board be continued.

Motion: Paula McGreevy **Second:** Darin Forbes All in Favor

RESOLVED that NBT Bank of Lake Placid, New York be designated as a depository of the Town of Wilmington and that any of the officers, employees or agents of the Town of Wilmington be and each of them hereby is authorized from time to time to deposit any of the funds of the customer in said bank, either at its principal office or at any of its branches; and to endorse in the name of the Town of Wilmington all checks, orders or instruments so deposited by rubber stamp, facsimile, mechanical, manual or other signatures, and to waive presentment, demand, protest and/or notice of dishonor or protest with respect to any such check, order or instrument and that any checks, orders or instruments so deposited shall be deemed to have been unqualifiedly endorsed by the Town of Wilmington whether or not so endorsed. **FURTHER RESOLVED** that MBIA Class Accounts be used as interest bearing accounts for monies that are not immediately needed for operating expenses.

FURTHER RESOLVED, that both Supervisor Roy Holzer and Deputy Supervisor, Darin Forbes be authorized to be the signers of the town's official checks.

Motion: Paula T Preston **Second:** Tina T Preston All in Favor

RESOLVED that the board authorizes the designation of unexpended funds in the 2021 town budget for expenditure in 2022, and establishing reserves in 2021 unappropriated fund balance, therefore.

FURTHER RESOLVED that the Supervisor be authorized to make inter-departmental budget transfers in the 2022 town budget.

Motion: Darin Forbes **Second:** Paula McGreevy All in Favor

RESOLVED that a PER DIEM be set for Employees and Public Officials traveling for Official Town Business at a rate according to the IRS,

Motion: Paula McGreevy **Second:** Tina T Preston All in Favor

3. Yearly Contracts

1-2022 Resolution to enter into the yearly contract with Adirondack Local Government Review Board, they provide oversight with land use and APA issues. The cost is \$300. A year.

Motion: Paula McGreevy **Second:** Darin Forbes All in Favor

4. Employee Assistance Contract

2-2022 Resolution to enter into our yearly contract with BHSN Employees Assistance Services it's around \$500 a year. This a company that boys can go to for any issues, it also handles the Drug and Alcohol Tests for the town.

Motion: Tina T Preston **Second:** Tim Follos All in Favor

5. Correspondence: Letter from Paula Lyons pertaining to a dog attack, this case is pending in court on January 20, 2022. Dan Manning will be representing the town.



December 26, 2021

Mr. Roy Holzer, Supervisor Town of Wilmington
Town of Wilmington
7 Community Circle
P.O. Box 180
Wilmington NY 12997

Shirley Lawrence, Dog Control Officer
Darin Forbes, Deputy Supervisor
Paula McGreevy, Town Councilor
Tim Follos, Town Councilor Elect
Tina Terry Preston, Town Councilor Elect
Allison McGahay, Attorney Town of Wilmington

Re: Dog Attack Town of Wilmington

Dear Sirs and Madams:

I am writing this letter to bring to your attention a matter of public safety so the Town Board and appropriate town officials will take the necessary steps to rectify this serious situation. It is my understanding that on December 20, 2021 our neighbor, John Langford, was jogging on Haselton Road and was attacked by the large German Shepherd owned by Tom and Jonathan Sibalski, residing at 1333 Haselton Road, Wilmington NY. Below is a summary of my experiences with this same animal and the actions taken by the Town of Wilmington (Town).

- On September 2019, I was performing yard work on my property. My property is located at 1321 Haselton Road and is adjacent to 1333 Haselton Road. During this incident, the dog left the Sibalski property and came onto my property. The dog was acting aggressive, barking, and snarling at me. I was frightened and fearful for my safety. Jonathan Sibalski arrived and retrieved the dog. This matter was brought to the attention of Shirley Lawrence.
- On October 20, 2020 Joseph Grigely, a guest at 1321 Haselton Road, complained to me that he and his dog attempted to go outside via the front door of the cabin but stopped when they encountered the Sibalski dog slowly approaching up the sidewalk leading to the front door. Joseph retreated to the safety of the house and took a picture of the dog. He was quite upset by the incident and felt the dog was in a stalking stance and acted if it may attack. This incident and the photo taken at the time were presented to Shirley Lawrence along with a request that the Town take appropriate action.
- On January 2, 2021 Roger Bonner, my partner who resides with me, was snow blowing the driveway at 1321 Haselton Road. Roger was riding a subcompact tractor and was wearing hearing protection. He did not notice the Sibalski dog that had come up to the rear of the tractor. The dog was snarling and barking and, had he not been on a tractor, felt confident the dog would have attacked. Roger

was yelling at the dog to leave my property when Tom Sibalski began yelling at the dog to return to his property. The dog did not respond to any verbal commands. Tom then came onto my property and tried to physically take control of the dog. The dog continued to bark, act aggressive, and tried to free himself from Tom's restraint. The dog continued to bark and jump towards Roger as Tom pulled him back to his property. Immediately following this incident, Roger contacted Roy Holzer, Shirley Lawrence, and the officer on duty at the local New York State Trooper's barracks. Later that morning, Roy Holzer met Roger at the scene of this incident so that he could view first hand the tracks in the snow showing dog prints leading onto my property and the those of Tom Sibalski and the dog returning to his property.

- As a result of the September 2019 incident a letter was sent from the Town to Jonathon Sibalski that states in part, "If this continues you may be summoned to appear in court and answer charges that you are in violation the dog control law..."
- As a result of the January 2, 2021 incident a letter was sent from the Town to Tom and Jonathan Sibalski stating in part "Should we receive another complaint, paper work will be filled out with the local court to answer the charges."
- It is unknown whether the Town took any action concerning the October 20, 2020 incident.
- According to correspondence from the Town dated March 19, 2020 there were two other complaints about this dog being walked on Haselton Road without a leash. This letter states in part "If this continues you will be summoned to appear in court and answer charges that you are violating the dog control law..."
- It is my understanding that, besides John Langford, this dog has bitten two other individuals. This information should be on record with Essex County, as they are required to document animal bites requiring medical attention.

It is clear the owners of this dog are either unwilling or unable to properly control this animal. I am respectfully requesting the Town take immediate and appropriate steps to protect the safety of the people of this Town. I feel in the past, the Town has not taken this matter seriously. I believe if the Town refuses to take appropriate action, future attacks by this dog will occur which may result in serious injury, maiming, or worse. I feel the Town has a legal obligation to act on this matter in a timely fashion.

I am requesting this letter be read into the minutes of the next regular Town of Wilmington Board Meeting. If you require further information please let me know.

Sincerely,

Paula Lyon

Copy: Roger Bonner

Attachments:

October 20, 2020 photo of dog

6. Approve Expenses/Transfers

3-2022 Resolutions

Due to staff illness, the board authorizes Supervisor Roy Holzer to make payments to vendors prior to town auditing for invoices due prior to January 11, 2022. Said payments will be made to only vendors where late fees or service charges would be incurred.

Motion: Paula McGreevy **Second:** Darin Forbes All in Favor

7. Reports: (Lack of reports due to COVID Pandemic)

Highway; None

Visitors Bureau; None

Codes; 49 open permits

Parks; None

Water; Ed Orsi will soon be giving the new board members: Tina T Preston and Tim Follos a tour of the water plant next week.

Supervisor;

SUPERVISORS REPORT

To the Town Board

As start our bicentennial year as a community we continue to battle through the COVID pandemic with several town employees currently confined to their homes with the virus. The remaining staff has stepped up and an emergency plan is in place, should we have the need.

With the increase in local COVID numbers our town office does remain open. However, we continue to evaluate our options and we may change access to our offices if needed.

In another attachment I have assigned board members specific committees for 2022. Should any members have any concerns, please advise.

I am not going into great detail as much as I usually do. However, I will say that my goals for 2022 are celebrating the Town's 200th birthday, Homestead housing, Short-term rental regulations, park pavilion, land use codes, Festival Field restrooms, completing

our new town website, river issues and using more of a committee structure going forward.

4-2022 Resolution; Allowing the Whiskey Run to take place again this year. Sponsored by the Historical Society it will be using Town Parks and Springfield Rd.; Fox Farm Rd.; Cunningham Lane and Rt. 86. This event will not close any roads.

Motion: Paula McGreevy **Second:** Tim Follos All in Favor

5-2022 Resolution To continue to use last year's forms/applications for Property Tax Exemption for seniors due to the Pandemic, as long as information is the same this year.

Motion: Darin Forbes **Second:** Tina T Preston All in Favor

6-2022 Resolution to recognize the 200th Anniversary of Wilmington

***200th anniversary of the Town of
Wilmington, New York***

By: Town Supervisor Roy Holzer
and the Wilmington Historical Society

**Commemorating the 200th anniversary of the Town of Wilmington
New York**

WHEREAS, is the intent of this board is to honor and commemorate the distinguished history of the town of Wilmington which comprise of noble body of this great state of New York and Essex County; and

WHEREAS, attendant to such concern and in full accord with its longstanding traditions, this legislative body is justly proud to commemorate the 200th anniversary of the Town of Wilmington, Essex County, New York; and

WHEREAS, currently town of approximately 1300 people Wilmington was created by the State Legislature on March 22nd, 1822, establishing the town of Wilmington as a separate entity from the town of Jay in 1822 while having been taken off from the Town of Jay in the prior year as Danville, was renamed and held its first official board meeting as Wilmington in April 1822: an

WHEREAS, Wilmington lies between the towns of Saint Armond and on the West and Jay on the east, on the northern border of Essex County in the High Peaks Regions of the Adirondack Mountains with the West Branch of the AuSable River flowing in a northeasterly direction nearly through the center of the town; and

WHEREAS; the topographical aspect of Wilmington is seen to be rough, elevated, and mountainous, with long slope descending to the AuSable River and its tributaries which presents a varied and picturesque scenery with a majestic Whiteface Mountain overlooking the region at a height of 4867 feet above tide and from those summits can be had one of the finest views of in Northern New York; and

WHEREAS; the West Branch of the AuSable River has historically provided mechanical power, log transportation, world class fishing and tourism opportunities including the spectacular High Falls Gorge; and

Whereas; pioneer families began settling in the Wilmington area in about 1800, the earliest settlers being Reuben Sanford, Cyrus Wilson, Isaac Peck, Allen Peck, Ruben and Daniel Hamblin, Daniel Ray, John Blanchard, Z. Gray, and Nathaniel Warner; and

WHEREAS; when the War of 1812 was declared Wilmington (then part of Jay) provided militia for the war effort; and

Whereas; in 1814 major Reuben Sanford leads four companies of militia from the Towns of Jay, Keene, and current Wilmington at the Battle of Plattsburgh becoming a war hero in that battle when he kept the British from crossing a Plattsburgh bridge by cutting the stringers of the bridge while under heavy fire, one of the volleys actually striking the axe he was using to chop the bridge timbers; and

WHEREAS; after the war Ruben Sanford represented the district in the New York State assembly from 1814 through 1817, was a delegate to the New York State Constitutional

Convention of 1821, was a member of the State Senate for four years being elected in 1828; and

WHEREAS; Reuben Sanford was instrumental in establishing the Town of Wilmington as a separate entity from the Town of Jay in 1822, became its first Postmaster, served as Town Supervisor for two years, contributed to the construction of the Methodist Church of Wilmington which still stands today, erected the first store, which made him the mightiest pioneer in the Town of Wilmington and one of the most prominent men in the Northern New York; and

WHEREAS; preliminary a residential and tourist-centered community today Wilmington was once a farming, iron mining, lumbering and industrial community with a potash and starch factories, sawmills, gristmills, and whisky distilleries; and

WHEREAS; through its history, residents of Wilmington have responded to serve the nation during times of war and conflict, including BUT not limited to, the Civil War, Spanish American War, World War One, World War Two, the Vietnam War, The Gulf War, The War in Afghanistan, The Iraq War and the War on Terror, and

WHEREAS; notable citizen Henry Harrison Markham, born in Wilmington, Essex County, New York, November 16th, 1840, attended the common schools of his hometown, served in the Civil War, studied law, and was admitted to the bar in 1867 served in the 49th Congress March 4th, 1885, through March 3rd, 1887, and became the Governor of California 1891 through 1895; and

WHEREAS; notable citizen, Reuben L. Partridge, born in Wilmington, Essex County, New York in 1823, attended the common school of his hometown, moved to Maryville Ohio in 1836, learned the carpentry trade, and received a patent for his truss designed of self-supporting covered bridges, having built over 125 in his lifetime; and

WHEREAS; early hotels such as the Whiteface Mountain House and the Hotel Olney established recreational opportunities for developing tourism leading to today's wide range of outdoor activities and attractions including BUT not limited to, Whiteface Mountain, Whiteface Mountain Ski Center, Whiteface Veterans Memorial Hwy, Santa's Workshop, High Falls Gorge and World Classified Fly Fishing; and

WHEREAS; Wilmington and Whiteface region activities include scientific research, fishing, hunting, camping, hiking, paddling and biking just to name a few, all within proximity of millions of people; and

WHEREAS; Wilmington was the venue for the 1980 Winter Olympics Alpine Events and continues to host National and World Class Ski Competitions; and

WHEREAS; Wilmington has evolved from its rural roots into an outdoor recreational, science, and educational destination featuring its natural attributes and the unique blend of natural resources, a touch of wilderness, entrepreneurship, and personal enterprises which has created a small rural town of national and international acclaim; and

RESOLVED; that this Legislative Body pause in its deliberations to commemorate the 200th anniversary of the Town of Wilmington, New York, recognizing the significance of the role it continues to play in the life of the community/communities of the Town, Essex County and New York State; and it will be further

RESOLVED; that a copy of this resolution suitably engrossed be placed in the official minutes of the Town of Wilmington, New York.

MOTION; Roy Holzer **Second;** All in Favor

Wilmington Town Board Committee Assignments:

HIGHWAY

Darin Forbes

Paula McGreevy

WATER

Darin Forbes

Paula McGreevy

PARKS, BEACH & FESTIVAL FIELD

Tim Follos

Darin Forbes

HOMESTEAD HOUSING

Tim Follos

Tina Terry Preston

FIRE DEPARTMENT/EMS

Paula McGreevy

PLANNING/ZONING

Tim Follos

Tina Terry Preston

CEMETARIES

Darin Forbes

Paula McGreevy

VISITORS BUREAU

Tina Terry Preston

Tim Follos

LIBRARY

Tim Follos

Tina Terry Preston

PAVILLION PROJECT& SPECIAL EVENTS

Darin Forbes

Paula McGreevy

Historical Society-Bicentennial

Tina Terry Preston

BUDGET

Darin Forbes

Tim Follos

YOUTH/SENIOR PROGRAMS

Paula McGreevy

Tina Terry Preston

Summary of discussion at the end of the meeting;

Tim Follos had many ideas, raises, rates for short-term rentals, changing different zoning codes.

Various Members of the Board explained the process for making these changes and when they can be changed. The Board will revisit these issues and changes will be discussed.

New board members were welcomed, and everyone was thanked for their service to the community.

Meeting Adjourned; 8:pm

Motion; Paula McGreevy Second; Tina Terry Preston All in Favor

Submitted by; Dawn Stevens Town clerk/Tax collector

January 26, 2022
4pm – 5:25pm

Regular scheduled Work Session/Board Meeting

Wilmington Community
Center

Present; Roy Holzer-Supervisor

Dawn Stevens-Town Clerk/Tax Collector

Darin Forbes-Town Board/Deputy Supervisor

Tina Terry-Preston-Town Board

Paula McGreevy-Town Board

Tim Follo-Town Board

Also Present; Cliff Holzer II / Louis Adragna / Michelle Preston

Meeting called to order and Pledge is said

Motion; to pay the year end bills 2021. This was delayed due to illness.

Moved by; Darin Forbes **Seconded by;** Tina Terry-Preston **all in favor**

Motion; to make the transfers for said bills.

Moved by; Paula McGreevy **Seconded by;** Darin Forbes **all in favor**

7-2022 Resolution

to accept and sign the Ambulance Agreement with Whiteface Mountain Ski Center. The agreement has been reviewed by the Town Lawyer and the Fire Commissioners.

Moved by; Darin Forbes **Seconded by;** Tina Terry-Preston **all in favor**

8-2022 Resolution

Whereas: North Country LIFE FLIGHT Inc. is a not-for-profit, tax-exempt corporation which is responsible for all aspects of patient care by providing medical equipment, training medical personnel, and administering the medical portion utilizing the New York State Police helicopter based in Saranac Lake and private fixed-wing aviation resources; and

Whereas: The New York State Police aviation resources do not provide a medically trained team or medical equipment for patient transports; and

Whereas: The people of Clinton, Essex, Franklin, Hamilton, and St. Lawrence Counties receive a vital emergency medical service for critically ill and seriously injured patients, and therefore municipal governments are asked to pledge monies for this worthwhile program;

NOW, THEREFORE, BE IT RESOLVED: That the Town Board of the Town of Wilmington hereby authorizes the Supervisor to enter into a contract with North Country LIFE FLIGHT, Inc. for the purpose of operating the medical component of the medevac program, which will serve its residents and visitors, and paying the amount of \$250. which represents the Town's share for 2022; and be it

FURTHER RESOLVED: That the sum \$250. is hereby appropriated to Account No. for payment to North Country LIFE FLIGHT, Inc.

Moved by; Paula McGreevy **Seconded by;** Darin Forbes **all in favor**

January 26, 2022
4pm – 5:25pm

Regular scheduled Work Session/Board Meeting

Wilmington Community
Center

9-2022 Resolution to purchase a computer for the Town Clerk's Office, not to exceed \$1500. This computer will be used by Nancy until tax season is finished, then Dawn will take the new one and Nancy will have the one now in the town clerk office. Nancy will be entering information on the Vacation Rental Properties in town.

Moved by; Paula McGreevy Seconded by; Tina Terry-Preston all in favor

The camera system is up and running on the Whiteface Memorial Highway/431. This system will help the highway department to be more efficient with snow maintenance. The system is very easy to use and looks very promising. The weather on this road can greatly differ from the weather in town.

The contract with the Town for the Visitors Center expired last August, this was a 20-year contract. With the Pandemic going on it was almost overlooked. Michelle Preston on behalf of the Bureau asked the lease to be extended till January 1, 2023, so that both parties can explore options and come up with a fair lease.

There was a discussion between Michelle Preston and the Board. It was agreed that the Marketing Agreement and the lease should be a combined document. It was also agreed that the Visitors Bureau is a great partner of the town as is the Fire Department and the library.

10-2022 Resolution To extend the lease until the end of the year with the bureau being responsible for the inside of the building (for which they carry insurance,) and the town will be responsible for the outside; roof, foundation, exterior structure.

Moved by; Darin Forbes Seconded by; Paula McGreevy All in Favor

Marketing agreement was tabled for now and will be rewritten before it renews.

There were several other discussions with nothing resolved, they will all be revisited again.

Motion to close the meeting;

Moved by; Roy Holzer Seconded by; Tina Terry Preston All in Favor

Submitted by; Dawn Stevens Town clerk/ Tax collector