

TOWN BOARDS REGULAR AND ORGANIZATIONAL MEETING
TUESDAY, JANUARY 9, 2018
7:00 PM- COMMUNITY CENTER

1

Town Board Members Present: Supervisor-Randy Preston
Councilman-Darin Forbes
Councilman-Steve Corvelli
Councilwoman-Dawn Stevens
ABSENT Councilwoman-Rarilee Conway

Public Present: Gerald L. Bruce/Town Clerk, Matt Nolan VP of operations Elizabethtown Comm. Hospital, Peter Gibbs Engineering Ventures P.C., George Buck, Fonzy Smith and Jeff Haynes.

RESOLUTION 1-18 TOWN BOARD APPROVED THE DECEMBER 12TH MINUTES.

Motion-Dawn Stevens Seconded-Steve Corvelli All in Favor

RESOLUTION 2-18 TOWN BOARD AUTHORIZED THE SUPERVISOR TO ENTER INTO A CONTRACT WITH NORTH COUNTRY LIFE FLIGHT AND PAY THEM \$250.00

WHEREAS: North Country LIFE FLIGHT, Inc. is a not-for-profit, tax-exempt corporation which is responsible for all aspects of patient care by providing medical equipment, training medical personnel and administering the medical portion utilizing the New York State Police helicopter based in Saranac Lake and private fixed-wing aviation resources; and

WHEREAS; The New York State Police aviation resources do not provide a medically trained team or medical equipment for patient transports; and

WHEREAS: The people of Clinton, Essex, Franklin, Hamilton and St. Lawrence Counties receive a vital emergency medical service which is free of charge to critically ill and seriously injured patients, and, therefore municipal governments are asked to pledge monies for this worthwhile program;

NOW, THEREFORE, BE IT RESOLVED: that the Town Board of the Town of Wilmington hereby authorizes the Supervisor to enter into a contract with North Country LIFE FLIGHT, Inc For the purpose of operating the medical component of the medevac program, which will serve its residents and visitors, and paying the amount of \$250.00 which represents the Town's share for 2018; and be it

FURTHER RESOLVED: That the sum of \$250.00 is hereby appropriated to Account #No 4010.4 for payment to North Country LIFE FLIGHT, Inc.

Motion-Steve Corvelli Seconded- Darin Forbes All in Favor

RESOLUTION 3-18 TOWN BOARD AUTHORIZED THE SUPERVISOR TO SIGN THE CONTRACT WITH NORTH COUNTRY S.P.C.A. IN WESTPORT FOR \$1,917.09.

Motion Steve Corvelli Seconded-Darin Forbes All in Favor

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RESOLUTION 4-18 TOWN BOARD APPROVED THE CONTRACT BETWEEN THE TOWN AND WHITEFACE MOUNTAIN VISITORS BUREAU FOR \$12,000 A YEAR FOR 2018 FUND.

Motion-Dawn Stevens Seconded- Darin Forbes All in Favor

RESOLUTION 5-18 ANNUAL ORGANIZATIONAL MEETING – 1-9-2018

RESOLVED that the following salaries be paid to employees on a bi-weekly basis in 26 payrolls:

Supervisor-Randy Preston; Annual - \$24,225;

Town Justice— Hon. Hope Smith-Holzer, & Hon. Jim Selkirk Annual - \$8,490;

Councilmen-Stephen Corvelli, Dawn Stevens, Darin Forbes, Rarilee Conway-Annual-\$4,678;

Town Clerk/Tax Collector-Gerald Bruce -Annual-\$23,217;

Chairman/Assessors-Alphonso Smith - Annual-\$7,730;

Assessors-Annual –Dana Peck, TBD-Annual- \$4,678;

Water Superintendent-Ed Orsi - \$21.16//hour

Cemetery Supt.-Gregory Winch Sr. -Annual-\$2,615;

Cleaner- Tanya Stevens - \$13.25/hour;

Youth Center Attendant, Teresa Orsi-\$13.50/hour;

Clerk to the Supervisor-Nicole Forbes-\$20.00/hour;

Parks/Grounds/Blding Maint/Water Operator- John Langford - \$20.56/hour;

Parks/EMT Personnel-Brett Durant - \$17.34/hour

Highway Superintendent-William Skufca Jr. - Annual \$49,700;

Highway Personnel- Heavy Equipment Operators-\$20.00/hour;

Landfill Attendant-Chad Pelkey -\$15.00/hour for 20 hours per week

Safety Officer, Louis Adragna, Annual \$630;

Motion: Dawn Stevens, Second: Steve Corvelli Ayes 4 Noes 0

RESOLVED, that the Town of Wilmington accept for payment duly itemized vouchers that are certified and/or verified for payment. Vouchers must be received by the last day of the month for consideration at the next monthly meeting.

Motion: Darin Forbes, Second: Steve Corvelli Ayes 4 Noes 0

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RESOLVED, that the regular monthly meeting of the Town Board of the Town of Wilmington be held in the Community Center on the second Tuesday of each month, to begin at 7 p.m. In the event that said is a legal holiday, the regular monthly meeting shall be held on Wednesday; and FURTHER RESOLVED, that special meetings shall be called as necessary to conduct the town's business, such meetings to be held in the Community Center, on such dates as specified and to begin at such times as specified to conform with Town Law and New York State Open Meetings Law; meetings to be posted at stores and post office.

Motion: Dawn Stevens, Second: Darin Forbes Ayes 4 Noes 0

RESOLVED that the Adirondack Daily Enterprise be designated the official newspaper for the Town of Wilmington.

Motion: Steve Corvelli, Second: Dawn Stevens Ayes 4 Noes 0

RESOLVED that the following deputies be approved and appointed:

Deputy Supervisor, Darin Forbes at \$850 Annually;

Deputy Town Clerk, Shirley Lawrence at no salary,

Deputy Highway Supt. Louis Adragna @ \$21.16/hour.

Motion: Steve Corvelli, Second: Dawn Stevens Ayes 4 Noes 0

RESOLVED, that the following appointments be made for respective positions designated, to be paid in the manner described:

- 1) Town Engineer, as needed, to be paid on itemized vouchers for services rendered;
- 2) Registrar of Vital Statistics, Gerald Bruce to be paid according to the fees set by the State of New York.
- 3) Deputy Registrar of Vital Statistics, Shirley Lawrence to be paid according to the fees
Set by the State of New York.
- 4) Town Health Officer, Dr. Robert Demuro, at no salary.
- 5) Town Historian, Merri Peck at no salary.
- 6) Dog Control Officer, Shirley Lawrence - Annual salary-\$3,487;
- 7) Zoning & Code Enforcement Officer, Jarrell Barton- \$21.00/hour,
- 8) Budget Officer, Nicole Forbes - Annual \$1,100, paid first payroll in November.

Motion: Darin Forbes, Second: Dawn Stevens Ayes 4 Noes 0

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RESOLVED, that Allison McGahay be engaged as Town Attorney, to be paid by voucher.

Motion: Dawn Stevens, Second: Darin Forbes Ayes 4 Noes 0

RESOLVED that during the year temporary and seasonal employees be employed by the Town of Wilmington to adequately carry out the business of the town and the rate of remuneration be affixed by the Town Board for each separate employee at the time the person is employed.

Motion: Dawn Stevens, Second: Steve Corvelli Ayes 4 Noes 0

RESOLVED that a petty cash fund for the Town Clerk be established not to exceed \$25; and **FURTHER RESOLVED** that a petty cash fund for the Tax Collector be established not to exceed \$50.

Motion: Dawn Stevens, Second: Steve Corvelli Ayes 4 Noes 0

RESOLVED that the Superintendent of Highways be authorized to purchase necessary tools and implements during the year without prior approval of the Town Board in the amount not to exceed \$1,000 (Highway Law Section 142, Paragraph 1A)

Motion: Darin Forbes, Second: Steve Corvelli Ayes 4 Noes 0

RESOLVED that the Board of Assessment & Review be paid \$300 each member, to be paid by voucher following Grievance Day.

Motion: Dawn Stevens, Second: Steve Corvelli Ayes 4 Noes 0

RESOLVED that any officer or town employee be reimbursed for the use of his/her car in the performance of official business for the Town of Wilmington at the rate of 54.5 cents per mile for actual miles traveled.

Motion: Steve Corvelli, Second: Dawn Stevens Ayes 4 Noes 0

RESOLVED that the existing Employee Regulations, regarding benefits eligibility, leaves of absence, sick leaves, holidays, overtime, vacation, hospitalization and personal leave be continued.

Motion: Steve Corvelli, Second: Darin Forbes Ayes 4 Noes 0

RESOLVED that existing Procurement Guideline Policy, Affirmative Action Policy, Sexual Harassment Policy and Drug Free Workplace Policy as adopted by the Town Board be continued.

Motion: Dawn Stevens, Second: Dawn Stevens Ayes 4 Noes 0

RESOLVED that NBT Bank of Lake Placid, New York be designated as a depository of the Town of Wilmington and that any of the officers, employees or agents of the Town of Wilmington be and each of them hereby is authorized from time to time to deposit any of the funds of the customer in said bank, either at its principal office or at any of its branches; and to endorse in the name of the Town of Wilmington all checks, orders or instruments so deposited by rubber stamp, facsimile, mechanical, manual or other signatures, and to waive presentment, demand, protest and/or notice of dishonor or protest with respect to any such check, order or instrument and that any checks, orders or instruments so deposited shall be deemed to have been unqualifiedly endorsed by the Town of Wilmington whether or not so endorsed.

FURTHER RESOLVED that MBIA Class Accounts be used as interest bearing accounts for monies that are not immediately needed for operating expenses.

FURTHER RESOLVED, that both Supervisor Randy S. Preston and Deputy Supervisor, Darin Forbes be authorized to be the signers of the town's official checks.

Motion: Dawn Stevens, Second: Steve Corvelli Ayes 4 Noes 0

RESOLVED that the board authorizes the designation of unexpended funds in the 2017 town budget for expenditure in 2018, and establishing reserves in 2017 unappropriated fund balance therefore.

FURTHER RESOLVED that the Supervisor be authorized to make inter-departmental budget transfers in the 2018 town budget.

Motion: Steve Corvelli, Second: Dawn Stevens Ayes 4 Noes 0

LEVI BOMBARD IS CHAIRMAN OF THE PLANNING BOARD.

RESOLUTION 6-18 TOWN BOARD APPOINTED JAMES SELKIRK TO FILL OUT THE REMAINDER OF JUDGE KIRBYS TERM, THAT WOULD BE UNTIL FALL ELECTION. BUT HE CAN'T BE PAID UNTIL HE DOES THE TRAINING THAT WILL BE IN APRIL. JUDGE HOLZER WOULD BE PAID EXTRA UNTIL JIM CAN SET THE BENCH.

Motion Dawn Stevens Seconded- Darin Forbes All in Favor

Cooney Lawsuit- Our Town Attorney, Dean Schneller specifically went against what I had asked of him and settled the matter without talking to me. Bill Skufca was there and Bill said he told him I don't think Randy will go along with this. It's been dragging on for 3 years and I want to be there myself. I asked Dean if they postpone this on and off for three years. Bill went to testify and did. Bill told Dean you do not settle and I specifically told Dean "you do not settle" people that tell the truth should not be penalized nor should the tax people in this town be penalized because of these people. Dean specifically went against, ignored, what I had told him and settled with them. Its more the principle than anything the fact that they accused me of coinciding with State D.O.T and cut the trees at the end of the property. It's just a flat out lie

and part of the settlement was that we replant the trees that we never touched to begin with. It has nothing to do with me or the Town of anything else. Dean said you could do it for \$100. Bucks. I said let me know how it works out for you. You was specifically told not to settle. We were 100 percent in the right that. He also did not forget to send us a bill for \$8,500 dollars, which I am going to contest at the end of the day it is going to be this boards decision whether or how much to pay I have left him three messages and I have heard nothing. It's beyond belief to charge us something like that and not do what we want, they demanded and got a jury trial. Why didn't we see it to the end. This wasn't awarded by the judge or jury Dean agreed to do it what the people threw out there and I have never seen a decision, nothing. According to Kevin Betty who owns the property where our parking lot is they admitted that there is a legal r.o.w. right through their property. I haven't seen a thing just a \$8,500 bill, nothing. Dean agreed to stuff, planting trees and everything else out by the road with nasty soil, what do you think is going to live out there, nothing. He said well there is nothing in the agreement that says they have to live. As far as I'm concerned it is like admitting that we done something wrong and we did nothing wrong.

Chad Pelkey is the Town Landfill attendant replacing Cecil Robbins.

Assessor Dave Wainwright resigned 12/18/2017 and Justice Robert Kirby resigned 12/28/2017

Work session-only if something comes up.

RESOLUTION 7-18 TOWN BOARD APPROVED THE DECEMBER 2017 EXPENSES & TRANSFERS.

	2017		2018		
	<u>From:</u> G615	To:	G01	Amt:	15831.51
	G618		G39	Amt:	35958.96
				Amt:	2894.28
				Amt:	13925.13
Retirement				Amt:	35555.00
				Amt:	
				Amt:	
				Amt:	
	<u>From:</u> H246	To:	H01	Amt.	14680.70
	H247		H19	Amt.	19556.47
				Amt.	1433.90
				Amt.	10600.87
Retirement				Amt.	30000.00
				Amt.	
	<u>From:</u>	To:	W01	Amt.	4249.27
			W24	Amt.	3838.82
				Amt.	265.13
				Amt.	2172.02
Retirement				Amt.	7500.00

	<u>From:</u>	To: GD01	Amt.	828.81	
		GD04	Amt.	1117.40	
			Amt.	85.48	
			Amt.		
Retirement			Amt.	1400.00	
			Amt.		
Cable Franchise		2615.00	Justice Salaries		2615.00
Interest & Penalties		203.00	Justice Expenses		203.00
Insurance Recovery		5600.00	Building Expenses		5600.00
Insurance Recovery		300.00	Hwy Supt. Sal.		300.00
Gifts & Donations		2860.00	Aging Expenses		2860.00
Repymt of Medical Exp.		1129.09	Parks Salaries		1129.09
Sales Tax		932.00	Youth Center Salaries		932.00
Refund of Expenses		108.00	Youth Center Expenses		108.00
Boat Rentals		165.00	Beach Expenses		165.00
Boat Rentals		947.00	Beautification		947.00
Poor Man's Downhill		957.00	Beautification		957.00
Sales Tax		2128.00	Social Security Exp.		2128.00
Total		17944.09	Total		17944.09

Highway

From		To		
Town Snow Salaries		19565.00	Roads Salaries	19565.00
Co & St Snow Salaries		12000.00	Roads Salaries	12000.00
Town Snow Expenses		6100.00	Road Repairs Expenses	6100.00
Chips		30200.00	Chips Expenses	30200.00
Rentals		11700.00	Mach.Repairs Expenes	11700.00
Chips		1905.00	Health Insurance Expenses	1905.00
Total		81470.00	Total	81470.00

Water

From		To		
Administrative Expenses		130.00	Social Security Expenses	130.00
Administrative Expenses		201.00	Health Insurance Expenses	201.00
Total		331.00	Total	331.00

Motion-Steve Corvelli Seconded- Darin Forbes All in Favor

Motion to adjourn by Steve Corvelli Seconded by Darin Forbes All in favor

Respectfully Submitted:

Gerald L. Bruce/Town Clerk

