

REGULAR TOWN BOARD MEETING
TUESDAY, FEBRUARY 11, 2020
7:00 PM- COMMUNITY CENTER

Town Board Members Present: Supervisor Roy Holzer
Councilman-Darin Forbes
Councilwoman-Dawn Stevens
Councilwoman-Rarilee Conway
Councilwoman-Paula McGreevy

Public Present: Gerald L. Bruce-Town Clerk, Louis Adragna-Highway Superintendent, Michelle Preston-Visitors Bureau, Rebecca Rondeau, Bob Peters, Jim Kelly, Al Armstrong, Rose Oropallo, Matt McNamara, Laura Hooker, Greg Dennin and George Buck.

RESOLUTION 9-20 TOWN BOARD APPROVED OUR 1/14/20 ORGANIZATIONAL AND REGULAR MEETING MINUTES.

Motion- Paula McGreevy Seconded- Darin Forbes All in Favor

Board discussed the spring/summer construction for the activity's field. Darin has been looking at getting our power service hooked up (T-Ball field). We need to get the County engineer to help us replace the water line on that road and Everest Lane. Discussed the need for rest rooms on the t-ball field. Roy thinks we need to contract it out or get a modular type rest room building. There was \$100,000 gifted to the town and we have it in that account. Roy will get some prices on a modular building .

Vacation Rentals – Roy wants the board to discuss the vacation rentals at boards work session before having a couple of public hearings on the rentals. Board wants to review and make possible changes.

Board must change the Regular March meeting time because of the new Comers Meeting. They decided to hold the regular monthly meeting at 4:00 PM ahead of the new comer's dinner.

RESOLUTION 10-20 THE TOWN BOARD APPROVED THE PURCHASE OF AN EXCAVATOR AND A 15 TON TRAILER.

THE TOWN OF WILMINGTON HIGHWAY DEPARTMENT IS SEEKINGBIDS FOR A 2020 MID-8 TON EXCAVATOR. SPECIFICATIONS CAN BE OBTAINED BY CONTACTING THE WILMINGTON HIGHWAY SUPERINTENDENT, LOUIS ADRAGNE AT 518-524 7196.

SEALED BIDS WILL BE RECEIVED UNTIL MARCH 10, 2020, AT WHICH TIME THEY WILL BE OPENED AND READ ALOUD AT THE WILMINGTON TOWN BOARD MEETING. TOWN BOARD MEMBERS RESERVE THE RIGHT TO REJECT ANY OR ALL BIDS.

REQUIRED EXCAVATOR SPECIFICATIONS/OPTIONS:

8 TON

HYDRAULIC COUPLER

DITCHING BUCKET (BOLT-ON CUTTING EDGE, TILT BUCKET

BLADE

BOLT-ON RUBBER PADS

REAR VIEW CAMERA

HEAT/AC

AM/FM RADIO

HYDRAULIC THUMB

MULTI-FUNCTION AUXILIARY HYDRAULICS ON HAND CONTROLS

2ND SET OF LOW FLOW AUXILIARY HYDRAULICS

THE TOWN OF WILMINGTON HIGHWAY DEPARTMENT IS SEEKING BIDS FOR A 2020, 15 TON TRAILER WITH ELECTRIC BRAKES. SPECIFICATIONS CAN BE OBTAINED BY CONTACTING THE WILMINGTON HIGHWAY SUPERINTENDENT, LOUIS ADRAGNA AT 518 524 7196.

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REQUIRED SPECIFICATIONS:

15-TON TRAILER WITH ELECTRIC BRAKES.

Motion-Paula McGreevy Seconded Darin Forbes All in Favor

Board discussed renting both pavilion's for private events and decided to leave the beach as is first come first served. Due to the problems like resident/non-resident, garbage, insurance, and noise. Board will work with Supervisor to come up with a rental form and do a sliding fee schedule depending on the event.

RESOLUTION 11-20 REQUESTING NEW YORK STATE DEPARTMENT OF TRANSPORTATION TO MODIFY THE TOWN OF WILMINGTON SNOW AND ICE CONTRACT FOR ROUTE 431.

WHERE AS, THE TOWN OF WILMINGTON HAS BEEN PART OF THE REDUCED ROAD SALT INITIATIVE, AND

WHEREAS, THE TOWN OF WILMINGTON WOULD LIKE PERMISSION TO CUT DOWN ON THE USE OF ROAD SALT ON ROUTE 431 AND HAVE THE OPTION OF A SAND/SALT MIX FOR SAID ROAD, AND

WHERE AS, THE TOWN OF WILMINGTON WILL TAKE SOLE RESPONSIBILITY AND COST TO CLEAN UP SAID SAND APPLIED TO THIS SECTION OF ROAD, AND

WHERE AS, IT IS FELT THIS CONTINUES THE REGION AND NEW YORK STATES COMMITMENTS TO THE LOW SALT STUDY.

THEREFOR BE IT RESOLVED THAT THIS RESOLUTION WAS MOVED BY, DAWN STEVENS AND SECONDED BY RARILEE CONWAY AND CARRIED WITH ALL WILMINGTON TOWN BOARD MEMBERS VOTING IN FAVOR.

RESOLUTION 12-20 TOWN BOARD AGREES TO PROVIDE THE TOWNS COURT RECORDS AND DOCKETS. SECTION 2019-a OF THE UNIFORM JUSTICE COURT ACT REQUIRES THAT TOWN AND VILLAGE JUSTICES ANNUALLY PROVIDE THEIR COURT RECORDS AND DOCKETS TO THEIR RESPECTIVE TOWN AND VILLAGE AUDITING BOARDS, AND THAT SUCH RECORDS BE EXAMINED, AND THAT FACT BE ENTERED INTO THE MINUTES OF THE BOARD'S PROCEEDINGS. ACCORDINGLY, THEY ARE REQUESTING THAT WE PROVIDE A COPY OF THE AUDIT OF OUR LOCAL COURT'S RECORDS FOR FISCAL YEAR ENDING IN 2019

Motion- Darin Forbes Seconded-Rarilee Conway All in Favor

SUPERVISOR'S REPORT

I am happy to report that our office move is almost complete. As soon as our Town Clerks office is moved up, we will be doing an open house for the community. I anticipate the date for the open house will be either at the end of the month or beginning of March.

SPRING-SUMMER PROJECTS-Although snow is still on the ground, we are working on our list of goals for spring and summer projects. If there are any areas the board members want to add, please advise so I can make our list for the coming season. We have already started making more wooden light fixtures for our activities field and lawn at the town offices. I am working with a sign maker from Lake Placid on our Community Center Building. I should have some drawings and prices soon. We also have plans to place a picnic table and benches behind the library by the dam area.

COMMUNITY COMMITTEES-I am very happy to report that we have had an outstanding response to our volunteer appeal for my various committees. Meetings should start in March. I will be providing the board with a list of all our volunteers along with the respective committees. Any board members that wish to attend the meetings are more than welcomed.

RESOLUTION 13-20 TOWN BOARD APPROVED AUTHORIZING THE TOWN SUPERVISOR TO APPLY FOR ANY AND ALL GRANTS WE COULD GET FOR PARK IMPROVEMENTS.

PARK IMPROVEMENTS- I would like a board resolution authorizing the town supervisor to apply for any or all grants we could get for park improvements. In particular, I would like to construct an actual pole type barn that could be used for covered winter skating. The structure could be used other times of the year for additional events. Several communities in our area have had much success with this type of building. Towns like Schroon Lake, St. Regis Falls have them. The town of Minerva received a \$200,000. Grant for one. This type of structure would absolutely tie into our park and recreation offerings.

Motion-Dawn Stevens Seconded-Paula McGreevy All in Favor

RESOLUTION 14-20 TOWN BOARD APPROVED DEDICATING THE ACTIVITIES FIELD OFF SPRINGFIELD RD. IN MEMORY OF RANDY S. PRESTON.

RANDY S PRESTON MEMORIAL FIELD- I would like the board to think about an Official Resolution and dedication to rename our activities field the Randy S. Preston memorial field. This action can be made at a future meeting. However, I have had several people approach me about naming something after him. The activities field makes sense because he was responsible in obtaining a grant to purchase this property. I plan to reach out for creative ideas and seek donations to construct a modest but tasteful monument in his memory. We have had many dedicated public servants in Wilmington over the years. What makes this a little different is the fact he passed away while serving in office.

Motion- Dawn Stevens Seconded- Rarilee Conway All in Favor

WILMINGTON/WHITEFACE 100-We are still waiting for funds from Whiteface Mountain for last year's Wilmington/Whiteface 100. The organizer, "Youphoria" sent the money in September 2019 to ORDA at Whiteface last year. Approximately \$5,046. Is due the town of Wilmington. I have already advised all parties that Wilmington would help with physical assistance leading up to the race with their staff. However, we would not be financially supporting this race anymore. Our financial commitment for this race has been substantial for a community our size with minimal return on investment since the race began in 2011.

CARPETS FOR NEW OFFICES-I have been in contact with Unifirst for "catch carpets" for our new offices. I have attached their estimate with the town board's monthly paperwork. The amount we spend could be less if we limit our carpet exchanges 6 months of the year.

WILMINGTON PROMOTIONAL SWAG-We recently received \$2,500. From ROOST to use for anything that promotes our community. I plan to use some of the funds for things that we could hand out to promote Wilmington & Whiteface Together. For example, many towns have "Lapel" pins. I think that is one item we need.

Also, an all things Wilmington post card book that could be used at trade shows and even given to official visitors to our little town. I am open to suggestions.

LIFEGAURDS- We will start the process to advertise the lifeguard positions. I clearly will offer last year's staff positions. However, I am already advised a couple of the employees might not be coming back.

BEACH- I would like to get the boards input on looking into the possibilities of having a work camper set up at our town beach area. Much like other campgrounds in the area, they offer a space for a camper and a small stipend in exchange for lite work tasks. Just discussion at this point.

NEW YORK STATE ASSOCIATION OF TOWNS CONFERENCE- I will be attending the New York State Association of Towns conference in New York City next week along with Deputy Supervisor Darin Forbes and our clerk Nicole. My opinion is that these conferences are important in developing networking opportunities with state agencies. The courses that are offered are beneficial as well. The recent training that Paula McGreevy and I attended in Albany were very informative. Although the days were long. Much was learned.

VISITORS BUREAU POSITION-Many of you may have noticed that the Visitors Bureau is currently advertising for an office manager. At this point the bureau board is just planning ahead. Michelle has advised the board that she is trying for another position and just wanted to get a head of any possible vacancy.

WORK SESSIONS- Our February work session will be at 4pm at the Community Center. As you are all aware, I would like to have work sessions at different town sites. The actual location can be decided at the regular monthly meeting for the given month. This way, we are giving the public proper notice of location.

RESOLUTION -15-20 TOWN BOARD APPROVED THE JANUARY EXPENSES & TRANSFERS.

Name of Account					
General Fund	<u>From:</u>	G73	<u>To:</u>	G122	Amt: 15998.25
Payrolls					Amt: 27371.68
Social Security					Amt: 2205.60
Health Insurance					Amt: 7043.91
Other:					Amt:
Other:					Amt:
Other:					Amt:
					Amt:
Highway	<u>From:</u>	H32	<u>To:</u>	H52	Amt. 61029.47

Payrolls				Amt.	31942.87
Social Security				Amt.	2413.39
Health Insurance				Amt.	6264.88
Other:				Amt.	
Other:				Amt.	
Water	<u>From:</u>	W22	To: W39	Amt.	9262.56
Payrolls				Amt.	5696.57
Social Security					415.13
Health Insurance				Amt.	1566.22
Other:				Amt.	
Other:				Amt.	
GARBAGE DIST.	<u>From:</u>	GD05	To: GD07	Amt.	83.65
Payrolls				Amt.	1320.32
Social Security				Amt.	96.09
Health Insurance				Amt.	396.69
Other:				Amt.	
Other:				Amt.	

Dated: February 11, 2020

Motion- Rarilee Conway Seconded- Dawn Stevens All in Favor

Motion to adjourn by Darin Forbes Seconded by Rarilee Conway All in Favor

Respectfully Submitted:

Gerald L. Bruce/Town Clerk