

REGULAR TOWN BOARD MEETING
TUESDAY, MARCH 10, 2020
4:00 PM-COMMUNITY CENTER

Board Members Present: Supervisor Roy Holzer
Councilman-Darin Forbes
Councilwoman- Dawn Stevens
Councilwoman- Rarilee Conway
Councilwoman-Paula McGreevy

Public Present: Gerald L. Bruce/Town Clerk, Ed Orsi-Water Superintendent, Jarrel Barton-Code Enforcement, Rose Oropallo, George Buck and Al Armstrong.

RESOLUTION 16-20 TOWN BOARD APPROVED THE 2/11/20 AND 2/26/20 MINUTES.

Motion-Darin Forbes Seconded- Paula McGreevy All in Favor

Board received a copy of the Town insurance renewal. The Town has \$37,000 budgeted this year with the total being \$38,546. Supervisor authorized Cyber Breach & Liability Coverage for an additional \$423.50. The Cyber is something we did not have before. However, many governments are having huge issues with computer hacking and such. I felt we needed some kind of coverage in this area. The Total increase is \$1,969.50

If the Board would like an insurance presentation from our broker, I can arrange that.

Darin Stated that if you buy a back hoe brand new for \$91,000 and after it's 5 years old it is no longer worth \$91,000 sometimes you can say well, I only need \$75,000 coverage on it, because I am not going to get \$91,000 out of it anyway. That might be a way to save some money.

Supervisor will get together with Louie, Darin and discuss this further.

Today is the date the bids are due, but because of the public notice said 7:00 PM Supervisor asked Louie to get together with Darin and Town Clerk and open the 5 bids on Wednesday the 11th of March.

This Monday the 16th the Town has its first community-committee meeting starting at 7:00 PM. It will be held at the Community Center. It is the volunteers for the 2020 task force. The Wilmington Homestead Housing Commission, Bi-Centennial Anniversary Committee and other stuff. Monday will be a very informal meeting here with over 30 volunteers.

RESOLUTION 17-20 TOWN BOARD APPROVED GIVING PERMISSION FOR SUPERVISOR HOLZER TO BUY A TRACK OF LAND IN THE CENTER OF TOWN FOR \$10,000. THE PURCHASE AMOUNT IS AGREED UPON. THE TOWN IS GETTING \$20,000 GRANT FROM ROOST (COMING OUT OF THE OCCUPANCY TAX) THAT HAS TO BE USED ON SOMETHING TOURIST RELATED OR SOME KIND OF GREATER PUBLIC BENEFIT. EACH COMMUNITY IS GETTING \$20,000.

Motion Rarilee Conway Seconded- Paula McGreevy All in Favor

New York State Legislature enacted a new Law last Year that require safety Inspections of all places of public assembly and a place where two or more rentals exist in the same building. This was not done regularly and now needs to be addressed. We will probably have to put some sort of fee structure up for landlords that have more than two apartments. Roy said for the board to figure out what the fee structure will be. He thinks the fee structure should be the same as what we charge for vacation rentals and Hotels that way they are all the same.

RESOLUTION 18-20 ESSEX COUNTY 2019 HAZARD MITIGATION PLAN TOWN OF WILMINGTON.

WHEREAS, the municipalities of Essex County, New York are most vulnerable to natural and human made hazards which may result in loss of life and property, economic hardship, and threats to public health and safety, and

WHEREAS, SECTION 322 OF THE Disaster Mitigation Act of 2000 (DMA 2000) requires state and local governments to develop and submit for approval to the President of mitigation plan that outlines processes for identifying their respective natural hazards, risks, and vulnerabilities, and

WHEREAS, Essex County acknowledges the requirements of Section 322 of DMA 2000 to have an approved hazard Mitigation Plan as a prerequisite to receiving post-disaster Hazard Mitigation Grant Program funds, and

WHEREAS, the Essex County 2019 Hazard Mitigation Plan has been developed by Essex County Emergency Management Agency in cooperation with other county departments, local municipal officials, and the citizens of Essex County, and

WHEREAS, a public involvement process consistent with the requirements of DMA 2000 was conducted to develop the Essex County 2019 Hazard Mitigation Plan, and

WHEREAS, the Essex County 2019 Hazard Mitigation Plan recommends mitigation activities that will reduce losses to life and property affective by both natural and human-made hazards that face the County and its municipal governments.

NOW THEREFORE BE IT RESOLVED by the governing body for the town of Wilmington in the County of Essex that:

*The Essex County 2019 Hazard Mitigation Plan is hereby adopted as the official Hazard Mitigation Plan of the County, and the town of Wilmington

ADOPTED, this 10th day of March, 2020

ATTEST:

3/11/2020 BY Gerald L. Bruce/Town Clerk

Motion-Dawn Stevens Seconded-Darin Forbes All in Favor

RESOLUTION 19-20 TOWN BOARD APPROVED AUTHORIZING EVENTS” SUCH AS IRONMAN” IN THE TOWN OF WILMINGTON.

Motion- Paula McGreevy Seconded- Dawn Stevens All in Favor

New York State shared services – If there is a state of emergency this agreement states that the Town of Wilmington can use state equipment and New York State can use Wilmington’s equipment. This agreement is good for 4 years.

RESOLUTION 20-20 TOWN BOARD APPROVED OF NEW YORK STATE SHARED SERVICES.

Motion-Darin Forbes Seconded- Dawn Stevens All in Favor

RESOLUTION 21-20 TOWN BOARD WILL ALLOW EMPLOYEES TO ELECT ROTH CONTRIBUTIONS UNDER THE NEW YORK STATE DEFERRED COMPENSATION PLAN.

WHEREAS; The Town of Wilmington currently allows employees to elect participation in the New York State Deferred Compensation Plan under Pre-Tax Deferral ONLY; and be it

FURTHER RESOLVED: That the Town of Wilmington will now allow employees to choose between Pre-Tax Deferral and Roth Contributions.

Motion- Rarilee Conway Seconded- Paula McGreevy All in Favor

BIDS FOR NEW EXCAVATOR

VANTAGE EQUIPMENT	EXCAVATOR \$111,308	TRAILER \$17, 522.40
BEAUREGARD	\$106,400	\$19,900.
NORTRAX	\$119.603	\$19525.65
LIFTECH	\$917,400	\$-----
MILTON CAT	\$ 92,516	\$-----

SUPERVISOR WILL CALL A SPECIAL MEETING TO APPROVE THE WINNER OF THE BID.

RESOLUTION 22-20 SETH AND TRUDY ROSENBLUP HAVE ANNOUNCED THEIR MUCH DESERVED RETIREMENT.

WHEREAS: The Town of Wilmington sincerely appreciates all the hard work and dedication in their years of working on the Jay Community News and

THERE FOR: on behalf of the Town of Wilmington, we sincerely thank you for everything you have done in our region and wish you all the best and a long healthy retirement.

Signed this day, March 10, 2020

Gerald L. Bruce/Town Clerk

Thank You-

Roy Holzer, Dawn Stevens, Darin Forbes, Rarilee Conway and Paula McGreevy

SUPERVISORS REPORT FOR 3-10-20

Hello everyone. Here is my report to you for the month of March 2020. You may have noticed that I write a lot. It is my way of doing things. I honestly want you as board members and the public in general to be fully aware of projects and issues we are dealing with. It's all about being transparent.

VACATION- As of this report, I am planning on taking a vacation to Florida with my wife Becky from March 18th through the 25th or 28th depending on the situation. Of course, we have been monitoring the whole Coronavirus issue and everything is subject to change.

VISITORS BUREAU DINNER-As you are all aware, tonight we have the annual Newcomers dinner and we honor the Wilmington Citizen of the Year Tina Terry Preston. We also get to give our Town Clerk Jerry Bruce the Lifetime Achievement award. I am sure the town board joins me in with a heartfelt congratulations to both of them.

OPEN HOUSE-We had our town office open house last Saturday. I am happy to report that we had a great turn out and the people attending seemed to be very impressed by our new set up.

CORONAVIRUS- An issue that is on everyone's mind is the Coronavirus. It's scary for our economy and more importantly, peoples health. Our county health department has been involved in daily phone conferences with New York State on this evolving issue. Locally we are part of this process of getting reports and planning ahead for any issues. I already have hand sanitizers and other aids all over our town offices and such. We are also trying to get more hand sanitizers that the state is now producing. Public awareness is half the battle as well as something as simple as good hand washing. Who would ever thought good hand washing would have to be such a public reminder.

COMMUNITY MEETING MARCH 16TH- This coming Monday at 7pm we will have our first general meeting of the various community committees. It will be held here at the community center. We currently have about 30 people that have offered to help. Board members are certainly to attend any of the meetings.

CEMETARY ISSUES- Included in your papers tonight is a proposal from Joey Jesmer on cleaning grave stones. He sent me a message on cleaning head stones and I directed him to write up his proposal for the town board review. We really do not have anything budgeted for something like this. However, it's worth chatting about with our cemetery committee and Historical Society. Keep in mind we still have some more big trees we might want to address as well in the future to protect damage to the stones.

GRANT REIMBURSEMENTS-I have not address this with you in a bit. All our paperwork has submitted for several months on our Dam project. Now we play the waiting game. Hopefully we get significant reimbursement before its time to renew our bond.

RESOLUTION OF APPRICIATION-I would like to offer a resolution of appreciation to Seth & Trudy Rosenblum for their years of service for the work they have done with the Jay Community News. As you are aware, this is a free newsletter sent out daily to over 1,000 people listing not only Jay Community Events but the region as well. We have used this many times. We totally wish them a long & happy retirement.

DIRECTION ON PRESTON FIELD- I am currently working on getting some plans on prebuilt restrooms for the Preston Field. I was wondering if any of the board has a

feeling on the actual location for the building. Once this is determined, I can start working on hiring an engineer for the septic system. Just trying to plan ahead.

PARK GARAGE AREA-With it being the start of mud season, we have been doing more tree removal and cleanup of the land next to the town offices. As time and weather allows we will be doing some grading and such. It's already looking so much better. The view of Whiteface from the park has really been opened up.

COMPUTER SYSTEM BACK UP-in your packet is an added insurance rider for our town computer system. Our computer consultant Mike Scheer suggests that we also go with an offsite back up. Apparently hackers have stepped up their attempts to grab control of computers. Locking them up and charging a ransom to get your access back. We have already had a couple of issues with the Town Clerks computer that Mike was able to take care of. The offsite service is about ten dollars a month per computer. As I get more details, I will keep you in the loop.

YOUTH CENTER-In the weeks ahead, I will be proposing to the town board a total revamp of our town youth services and in particular the use of the Wilmington Youth Center building. In review of the expenses to the taxpayers, we spend in excess of \$20,000 a year on a program that has very little Wilmington Youth Participation. In fact, the sign in sheets reflect anywhere from 2 to 5 youth using the building when it is open. Out of that number at least half are not even town youth. I will include a detailed narrative to the board for your review and input.

RECORDS MANAGEMENT-We will be having Maria McCashion from the New York State Archives visiting our offices when I get back from vacation. She works with the records management grant program. She will be taking a look at our situation. We have also found a husband –wife team that have been very successful in obtaining and working on these grant for several towns in our county. I have included their correspondence.

SIGN FOR THE COMMUNITY CENTER- In your packet is the proposal for the town sign. Just would like to know your thoughts. We can take a few days to look over.

TOWN NEWSLETTER-I am planning to have the spring edition of the town newsletter in mid- April. If any board member wants something specific in it, please advise.

LED STREET LIGHT CONVERSION-I have contacted NYSEG for a timetable for our street light conversion. Will keep you informed when I know something.

NICOLES DESK-We have a desk design for her desk. It will be made by Vincent wood crafters. It's a really cool design. I have enclosed a copy of the plans and cost for your review.

RESOLUTION 23-20 TOWN BOARD AUTHORIZED THE SUPERVISOR TO SIGN A CONTRACT TO DO SECURITY BACKUP FOR TOWN COMPUTERS.

Motion- Darin Forbes Seconded Paula McGreevy All in Favor

RESOLUTION 24-20 TOWN BOARD APPROVED THE FEBRUARY 2020 EXPENSES AND TRANSFERS.

Name of Account			
General Fund	<u>From:</u> G123	To: G192	Amt: 63228.50
Payrolls			Amt: 27227.90
Social Security			Amt: 2004.58
Health Insurance			Amt: 7073.17
Other:			Amt:
Other:			Amt:
Other:			Amt:
Highway	<u>From:</u> H53	To: H73	Amt. 44570.57
Payrolls			Amt. 20976.10
Social Security			Amt. 1577.56
Health Insurance			Amt. 6296.14
Other:			Amt.
Other:			Amt.
Water	<u>From:</u> W40	To: W63	Amt. 4065.53
Payrolls			Amt. 3916.00
Social Security			279.87
Health Insurance			Amt. 1571.40
Other:			Amt.
Other:			Amt.
GARBAGE DIST.	<u>From:</u> GD08	To: GD10	Amt. 1157.89
Payrolls			Amt. 1321.20
Social Security			Amt. 97.30
Health Insurance			Amt. 401.92
From		To	
Contingency	1500.00	Town Board Expenses	1500.00
Refund of Expenses	1800.00	Building Expenses	1800.00
Total	3300.00	Total	3300.00

Highway

From		To	
County Aid-Halloween Storm	1750.00	BAN-Interest	1750.00
Total	1750.00	Total	1750.00

Motion-Dawn Stevens Seconded- Rarilee Conway All in Favor

Motion to adjourn by Dawn Stevens Seconded by Rarilee Conway All in Favor

Respectfully Submitted:

Gerald L. Bruce/Town Clerk