

REGULAR TOWN BOARD MEETING
TUESDAY, AUGUST 11, 2020
7:00 PM-COMMUNITY CENTER

Town Board Members Present: Supervisor-Roy Holzer
Councilman-Darin Forbes
Councilwoman-Dawn Stevens
Councilwoman-Rarilee Conway
Councilwoman- Paula McGreevy

Public Present: Gerald L. Bruce-Town Clerk, Ed Orsi-Water Superintendent, Louis Adragna-Highway Superintendent, Michelle Preston-Visitors Bureau, Sara & Cliff Holzer, Ron & Barbara Keegan, Rebeca Rondeau, Tim Follos, and Guy Stephenson.

RESOLUTION 50-20 TOWN BOARD APPROVED 7/14/2020 AND 7/29/2020 MINUTES.

Motion- Rarilee Conway Seconded- Darin Forbes All in Favor

SUPERVISORS REPORT

For members of the Wilmington Town Board - - August 2020

Here's our report for August of 2020-

REAPPOINTMENT- We need to do a resolution reappointing Marcel Bruce to the position of Town Assessor. This appointment would only be until 12-31-2020. Marcel is the only one running for his unexpired term in November's election and he will be on the ballot.

RESOLUTION RECINDING PURCHASE- I would like a resolution to rescind a vote that was taken to purchase some land from Gerry Barton on Rt. 86. There was a misunderstanding on the description of the land that we would have acquired. Because I was still waiting for a few more details, nothing was ever signed by the town for the property, including the purchase contract.

BEACH OPERATIONS- We hired 16 year old Ian Bruce to act as a beach attendant. He is being paid minimum wage for this position. This was required by the Dept. of Health to keep the beach open with only one life guard. Also, we may have to

close the beach for an extra day on Sunday August 23 because our one lifeguard needs the day off. I have reached out to neighboring communities for assistance, however, it is not looking good. Finally, last day for beach operations will be 8-31-2020. If we need to close earlier, I will advise.

WATER BILLS- Just a heads up that water bills went out today.

TOWN BUDGET- In your packets, I have included the town budget calendar. Yup, it's that time of year again. Nicole Forbes and I have a meeting with our Health Insurance Broker on Thursday and so the process begins. Also, included in your packet is the 2020 and 2021 budget analysis as provided by the county. This gives one a look at our current budget numbers and how our budget would look like with the recent assessment revaluation.

DOG CONTROL AND SHELTERING- The North Country SPCA and the agency the town contracts with for sheltering of dogs recently had an inspection from NYS Ags. & Markets. Our town and 14 other towns in Essex County received an "Unsatisfactory" report due to the fact the shelter does not have a dangerous dog area. I have spoken to Ags & Markets, Wendy Beeman from SPCA and they are working on this issue. Basically, the SPCA wants a local law from each town to recoup expenses for housing dangerous dogs. For 2020, we paid \$1.917.09 for shelter services. Currently they are constructing a new area just for this issue. Our County Attorney is drafting a local law that will be available for the town board to review and decide on. The big issue is that when the SPCA gets a dangerous dog, it requires more staff to handle it. Also, sometimes they are required to hold the animal for over a month if the dog has bitten someone due to the legal process. I will make copies of the report for any board member that wants one.

TOWN CLERK- As you are aware, Town Clerk Gerald Bruce has been saying for quite some time he plans to retire at the end of this year. I have asked him to put his intention in writing so we can come up with plan to fill in position for 2021. The clerk's seat is up for election in November 2021. So, whoever is appointed would have to seek election to that position. My biggest concern is the fact that

January through March is extremely busy for the Town Clerk position due to payment of property taxes.

Councilwoman Dawn Stevens-In a effort to maintain full disclosure, I would like it on record that I am interested in the Town Clerk position. I will however be resigning from Town Council if I receive the temporary appointment. I would then run for the position in the 2021 election.

PRESTON ACTIVITIES FIELD- Work continues in this area. Light pole and electric line have been placed. I am waiting to hear back from Engineer Tom LaBombard on a quote for engineering services. I don't expect it to be cost prohibitive, so a resolution to contract for engineer services would be appreciated.

I have quotes for lumber coming from Haselton Lumber for the actual restroom building. The town board can use this as a comparison to make a decision on the prebuilt building. If we built it ourselves, I have had sole contractors like Derrick Hackett state he would be interested in bidding on the job. I would really like to get a building up this calendar year.

The slab for said building would be constructed and completed by our highway department.

Thoughts?

NEXT WORK SESSION- 8-28-2020

VACATION- I am trying to take off the week of Aug 17 off. Just for your info.

EXECUTIVE SESSION- I would like to go into executive session to discuss a personnel issue.

RESOLUTION 51-20 TOWN BOARD RE-APPOINTED MARCEL BRUCE TO THE POSITION OF TOWN ASSESSOR HIS APPOINTMENT WOULD ONLY BE UNTIL THE END OF THIS YEAR. MARCEL IS THE ONLY ONE RUNNING FOR HIS UNEXPIRED TERM IN THE NOVEMBER ELECTION. HE HAD TO RESIGN FOR ONE DAY THIS IS THE PROCESS SO HE CAN DRAW RETIREMENT.

Motion Paula McGreevy Seconded- Dawn Stevens All in Favor

RESOLUTION 52-20 TOWN BOARD DECIDED TO RESCIND THE PURCHASE OF THE SUB-STANDARD LOT OFF EVEREST LAND (SEE RESOLUTION 41-20) BECAUSE THE PROPERTY DOESN'T GO FROM ROUTE 86 TO EVEREST LANE, ONLY HALF WAY.

Motion-Rarilee Conway Seconded- Dawn Stevens All in Favor

BEACH OPERATIONS-We hired 16 year old Ian Bruce as Beach Attendant. He is paid minimum wage. This is necessary to have a beach attendant because we only have one lifeguard now and The dept. of Health requires that the lifeguard not be alone. Beach will close 8-31-2020. Town board requested that the Supervisor get prices for rain gutters for both pavillions.

RESOLUTION 53-20 TOWN BOARD APPROVED SUPERVISOR TO CONTRACT FOR ENGINEER SERVICES FOR SEPTIC SYSTEM AT PRESTON ACTIVITIES FIELD.

Motion-Darin Forbes Seconded-Dawn Stevens All in Favor

RESOLUTION 54-20 SUPERVISOR CALLED FOR EXECUTIVE SESSION. 7:35 PM

Board discussed a personnel issue.

RESOLUTION 55-20 OUT OF EXECUTIVE SESSION 7:45 PM.

Due to health reasons code officer Jarry Barton submitted his resignation.

RESOLUTION 56-20 TOWN BOARD ACCEPTED CODE OFFICER JARRY BARTON'S RESIGNATION EFFECTIVE SEPTEMBER 3, 2020.

Motion-Paula McGreevy Seconded-Darin Forbes all in Favor

RESOLUTION 57-20 TOWN BOARD APPROVED DOUG NEMEC TO THE POSITION OF CODE OFFICER FOR THE TOWN OF WILMINGTON. HE WILL TAKE ON LINE COURSES AND WHEN THE CODES COURSE SCHOOL OPENS HE WILL ATTEND. HE WILL BE GIVEN A \$2.00 RAISE AND WHEN ALL TRAINING IS DONE HE WILL BE BROUGHT UP TO JOB RATE.

Motion-Rarilee Conway Seconded-Darin Forbes All in Favor

RESOLUTION 58-20 TOWN BOARD APPROVED THE JULY 2020 EXPENSES AND TRANSFERS.

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|------------------|-------------------|----------|------|----------|
| Name of Account | | | | |
| General Fund | <u>From:</u> G434 | To: G493 | Amt: | 25858.48 |
| Payrolls | | | Amt: | 28389.87 |
| Social Security | | | Amt: | 2093.47 |
| Health Insurance | | | Amt: | 9049.00 |
| Other: | | | Amt: | |

| | | | | |
|------------------|-------------------|----------|------|----------|
| Other: | | | Amt: | |
| Other: | | | Amt: | |
| | | | Amt: | |
| Highway | <u>From:</u> H149 | To: H160 | Amt. | 4426.30 |
| Payrolls | | | Amt. | 16417.00 |
| Social Security | | | Amt. | 1201.68 |
| Health Insurance | | | Amt. | 8238.53 |
| Other: | | | Amt. | |
| Other: | | | Amt. | |
| Water | <u>From:</u> W152 | To: W170 | Amt. | 4113.58 |
| Payrolls | | | Amt. | 3855.50 |
| Social Security | | | | 275.23 |
| Health Insurance | | | Amt. | 1571.40 |
| Other: | | | Amt. | |
| Other: | | | Amt. | |
| GARBAGE DIST. | <u>From:</u> GD34 | To: GD35 | Amt. | 735.71 |
| Payrolls | | | Amt. | 1331.20 |
| Social Security | | | Amt. | 97.30 |
| Health Insurance | | | Amt. | 401.92 |

BUDGET TRANSFERS

8/111/2020

General

| From | | To | |
|------------------------|----------------|-------------------|----------------|
| Interest & Penalties | 316.52 | Building Expenses | 316.52 |
| State Aid - Stumpage | 892.37 | Building Expenses | 892.37 |
| State Aid - Grant | 96.31 | Building Expenses | 96.31 |
| Refund of Expenses | 27.66 | Building Expenses | 27.66 |
| Yth Summer Program Exp | 662.00 | Yth Beach Exp | 662.00 |
| Total | 1994.86 | Total | 1994.86 |

Motion- Paula McGreevy Seconded- Dawn Stevens All in Favor

Motion to adjourn by Paula McGreevy Seconded-Dawn Stevens All in Favor

Respectfully submitted:

Gerald L. Bruce/Town Clerk