

**The Town of Wilmington
Regular Monthly Board Meeting
7 Community Center Circle
Wilmington, NY 12997**

April 12, 2022

**Present: Roy Holzer-Supervisor, Councilman Darin Forbes, Councilman Tim Follos,
Councilwoman Paula McGreevy, Councilwoman Tina Preston**

Also Present: Nancy Randall, Louie Adragna- Highway Superintendent, Doug Nemec- Codes Officer, Ed Orsi- Water Superintendent, John Langford-Parks Superintendent, Michelle Preston-Visitors Bureau, Rarilee Conway, Christina Anderson, David Lally, Bob Peters, Sasha Schaffer, Rebecca Rondeau, Bethany Kress, Celia Stephenson, Guy Stephenson Jr, Ben Runyon, Susie Runyon, Travis Holzer, Eric Diehl, Karl Von Entress, Jeri Wright, Laurie George, Patti Gallagher, Paula Lyon, Nicole Forbes, Steve Forbes, Colleen Skufca, Judi Mathur, Aseen Mathur, Roan Mathur.

Meeting was called to order at 7:00 PM. A Motion to approve the previous minutes was made by Paula McGreevy, seconded by Darin Forbes and carried with ALL IN FAVOR

RESOLUTION number 23-2022 to name a new private road Rocky Ridge Lane. Motion was made by Darin Forbes, seconded by Tina Preston and carried with ALL IN FAVOR.

Resolved by the Board of Directors of the Town of Wilmington that retention and disposition schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

Further Resolved, that in accordance with Article 57-A:

- (a) Only those records will be disposed of that are described in retention and disposition schedule for New York Government records (LGS-1), after they have met the minimum retention periods described therein.**
- (b) Only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.**

RESOLUTION number 24-2022 on retention and disposition of records. Motion made by Darin Forbes, seconded by Paula McGreevy and carried with ALL IN FAVOR.

RESOLUTION number 25-2022 to reappoint Chip Grundon to a 3-year term on the planning board. Councilman Tim Follos opposed. A Motion was made by Supervisor Roy Holzer and was

carried with Councilman Darin Forbes, Councilwoman Tina Terry Preston, and Councilwoman Paula McGreevy voting in favor.

RESOLUTION number 26-2022 to appoint Laura Dressigacker Hooker as an alternate to the planning board. Motion was made by Roy Holzer, seconded by Paula McGreevy and carried with **ALL IN FAVOR**.

RESOLUTION number 27-2022 to authorize a Town Finance Class for Nicole Forbes Account Clerk at a cost of \$407.00. Motion was made by Paula McGreevy, seconded by Tina Preston and carried with **ALL IN FAVOR**.

RESOLUTION OF CONGRATULATIONS TO WILMINGTON'S JOYCE TERRY FOR HER RECEIVING THE 2021 WILMINGTON CITIZEN OF THE YEAR AWARD

The following **RESOLUTION** number 28-2022 was offered by Darin Forbes, who moved its adoption.

WHEREAS Joyce Terry of Wilmington, New York has been selected the 2021 Citizen of the year by the Whiteface Regional Visitors Bureau and;

WHEREAS, the citizen of the year award and designation is a high honor in the Town of Wilmington and;

WHEREAS Joyce Terry joins a distinguished list of other civic minded residents from her community that have been given this award for over 35 years and;

WHEREAS, for almost 50 years Joyce Terry has been a Wilmington resident giving countless hours of her time to several Wilmington organizations and committees and;

WHEREAS organizations like the Whiteface Mountain Visitors Bureau, the Town of Wilmington, the Church of the Nazarene and countless others have benefitted from her thoughtful works and;

WHEREAS her dedication and care for others is a true example of how a good person can live;

THEREFORE, BE IT RESOLVED, that the Essex County Board of Supervisors joins the Town of Wilmington and the Whiteface Regional Visitors Bureau in their sincere congratulations of this special award.

Resolution was duly seconded by Tim Follo and carried with **ALL IN FAVOR**.

Land Use Codes- It was suggested that the town have a cap of 8000 square feet on all new commercial buildings. It was also suggested that the town have a virtual town meeting at a later date, to discuss changes to the land use codes. Following a discussion with audience participation, a **RESOLUTION** number 29-2022 was proposed to hire a consultant at a cost of \$850.00. Motion made by Tina Preston, seconded by Tim Follo and carried with **ALL IN FAVOR**.

There will be a public hearing announced and held at a later date before the land use code are put into place. RESOLUTION number 30-2022 to approve expenses and transfers. Motion made by Darin Forbes, seconded by Paula McGreevy and carried with ALL IN FAVOR.

A bid has been received to make repairs at the beach bath house in the amount of \$7,502.11. This was the only bid received. RESOLUTION number 31-2022 to accept the bid for repairs. Motion made by Tim Follo, seconded by Paula McGreevy and carried with ALL IN FAVOR.

The monthly work session is scheduled for April 27th but may have to be changed due to scheduling conflicts.

REPORTS-HIGHWAY

Our new plow truck should be delivered on Friday. Louie Adragna would like to sell our old Peterbilt Truck to the Town of Schuyler Falls at an offer of \$35,000.00. RESOLUTION number 32-2022 to approve the sale of the Peterbilt. Motion was made by Tina Preston, seconded by Paula McGreevy and carried with ALL IN FAVOR.

RESOLUTION number 33-2022 to approve the hiring of a part time employee while Scott Lawrence is deployed overseas. The employee would be paid out of Scott Lawrence's salary. Motion was made by Darin Forbes, seconded by Tina Preston and carried with ALL IN FAVOR.

VISITORS BUREAU- Michelle Preston reported that there were 99 people in attendance at the Newcomers Dinner. The Hometown Heroes banners are in and will be hung the first week of June. The Two Fly Fishing Challenge will be held May 19-21st. The Whiteface Uphill Bike Race will be held on June 4th, and the Mountain Music Fest will be held July 30th.

CODES OFFICER- Doug Nemecek has 7 new permits and 56 open cases to report.

WATER DEPARTMENT- Ed Orsi has been changing the lights over to LED at a cost of \$130.00 per fixture. The savings to the electric bills will make up the cost. The holding tank at Whiteface Mountain has a two-foot chunk of cement broken off of the top. It was installed in 2008 and we do not know if there is a warranty. The insulation done last year at the Flume has shrunk over the winter. They would need to have the joints redone. The cost has not yet been determined. All are in favor of making the repairs.

PARKS DEPARTMENT- John Langford reported that spring cleanup is underway. The cemeteries will be cleaned up and the bath house at the beach will be opened. Volunteers to help with the cleanup would be appreciated since we no longer have help from the prison.

BOARD REPORT- Paula McGreevy has a cleanup day set for Springfield Rd on May 16th. Any volunteers are welcomed. Louie Adragna will supply safety vests for the volunteers and Roy Holzer will supply the bags. Paula suggested the town look for a summer program for youths ages 7 to 14. There are 53 children in that age group. It doesn't need to be an everyday program, perhaps a one week program.

SUPERVISORS REPORT FOR TOWN BOARD MEETING 4/12/2022

Just a reminder that we have our Easter Event at the park building this Saturday from 11 am to 1 pm. Youth will be given a Goody Bag and an opportunity to have a picture with the Easter Bunny. All are welcome.

With the weather changing we have been very busy with spring projects. Our Bicentennial Committee has been meeting monthly and making progress. Events so far include a joint community event with the Wilmington Get Together Picnic on August 20th at the Town Beach. A Parade is also planned the same day. In addition, the Wilmington Mountain Music Fest will be held in the town park on July 30th. This will also be a fund raising event for our park pavilion.

Finally, I am seeking permission for our committee to place a Historic Time Capsule at Preston Festival Field. This capsule will have items placed in it from our town. The plan is to have the next generation open it in 50 years. The capsule will have a plaque on it and placed in a location that it will not hinder the field operations. I will be requesting some funds to purchase a materials and such to complete this.

I am happy to report that we have banked around \$160,000 from the Community Tourism Enhancement Fund. This is Wilmington's share of the occupancy tax. This represents 2020 and 2021. In addition, other Park Pavilion donations total \$104,645. Total amount is around \$265,000. We are well under our way for our park skating pavilion and other park improvements.

Nicole Forbes and I will be attending an accounting class in Elizabethtown tomorrow to learn the proper protocol for reporting the American Recovery Funds use. All towns are required to report how funds were used. We received around \$63,000 last year that was earmarked for flume water line repairs. We should be receiving around the same amount this year for another project.

We are still waiting for the final determination on our claim from NYMIR for the beach restroom damage. The insurance company offered \$7,299. Which would cover most of the estimate. I am negotiating with the insurance company on the cleanup expense which could be \$2,500 more. We only had one contractor bid on the roof work. The contractors name is Rumble Construction. Their bid was \$7,503.11 if we want to proceed with repairs, I need a RESOLUTION-

The Restroom at Preston Festival Field is progressing nicely. Cliff Holzer II continues to volunteer in placing siding on building and other things. Our plumber Tony Nickinello is making great progress as well. I will be reaching out to Highway staff to help with Electrical and other inside carpentry. Septic tank materials are also in the works.

Louie Adragna and I will be meeting with the Essex County DPW engineer to perfect our bid for repairs to the Highway Building Roof and Garage Doors. We will keep you posted..

Tim Follos suggested the town find a way to donate to Ukraine. The International Rescue Committee and Save the Children were suggested as possible links for that purpose.

Wilmington may be represented on the Lake Placid School Board as Colleen Skufca is running for that position.

The Meeting was adjourned.

Respectfully Submitted by

Nancy Randall

Deputy Town Clerk