

# Special Meeting of the Town Board 4pm-5:14pm Wilmington Community Center – Tuesday 7/27/2022

For those wishing to call in, please use the number 1-929-205-6099

meeting ID-89393141055 Passcode 901005

## Attending

*Roy Holzer - Supervisor*

*Paula McGreevy(remote)Board Member*

*Darin Forbes - Deputy Supervisor*

*Tina Terry-Preston – Board Member*

*Tim Follos – Board Member*

*Dawn Stevens – Town Clerk*

**Also Attending** *Louie Adragna, Cliff Holzer*

## Meeting called to order at 4pm

*Discussion on the ongoing Emergency at Town Garage to rent trailers for storage for articles in the Garage prior to the work beginning . Insurance will pay for trailers, packing of articles is to begin immediately.*

**65-2022 Resolution** Upon recommendation of council, we have declared a “State of Emergency” regarding the incident that occurred at the Highway Garage on Friday May 13,2022.

Because of unforeseen and effects on our public building, the review and work on the towns Highway Garage requires immediate review and action. We will not wait the normal time periods for competitive bidding and work under New York States General Municipal Law, sec 4, for Emergency Procedures.

The Town Board of Wilmington is accepting the bid given by **JFP Enterprises** for a total of \$767,772.00. \$492,091.00 to cover damages and bring the building up to current standards of code, \$275,681.00 for upgrades to make the building even more energy efficient.

**Moved by** *Paula McGreevy*

**Seconded by** *Darin Forbes*

**Row call vote** *Roy Holzer Aye*

*Paula McGreevy Aye*

*Darin Forbes Aye*

*Tina Terry-Preston Aye*

*Tim Follos Aye*

**Passed all in Favor**

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35 Florida Ave  
Plattsburgh, New York 12903  
(518) 562-0856 Fax (518) 562-5469  
[www.jfp-enterprises.com](http://www.jfp-enterprises.com)

July 20, 2022

Town of Wilmington  
7 Community Center Circle  
Wilmington, NY 12997  
RE: Town Garage Building Upgrades  
Attn. Roy Holzer, Town Supervisor

Mr. Holzer,

We have developed pricing for the repair work needed at the Town Highway Garage as outlined by the Scope of Work (SOW) provided. There are items that are outside the damage caused by the storm that are priced separately below.

#### Estimated Pricing:

##### Additional Work Pricing:

###### *Garage Doors:*

Labor	\$3,100.00
Materials	\$800.00
Equipment	\$1,288.00
Subcontractor	\$46,774.00
<b>Total</b>	<b>\$51,962.00</b>

###### *Building Exterior with Man Doors, Windows, Trim & Painting:*

Labor	\$27,720.00
Materials	\$7,659.00
Equipment	\$6,628.00
Subcontractor	\$0.00
<b>Total</b>	<b>\$42,007.00</b>

###### *Generator, additional new lighting, and Associated Work:*

Labor	\$5,032.00
Materials	\$24,182.00
Equipment	\$5,530.00
Subcontractor	\$27,500.00
<b>Total</b>	<b>\$62,244.00</b>

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Town Garage Building Upgrades

***HVAC/Plumbing Upgrades with associated Electrical work needed for this SOW:***

Labor	\$2,723.00
Materials	\$1,250.00
Equipment	\$3,658.00
Subcontractor	\$111,873.00
<b>Total</b>	<b>\$119,468.00</b>

Estimated Total for Additional Scope of Work: Two hundred seventy five thousand six hundred eighty one dollars and no cents, \$275,681.00

Billing will be Monthly based on work complete Due Net 30 days.

No retainage is offered as part of this pricing.

Prevailing wage rates are included based on trade.

Pricing is based on our Standard Charge Out Rates for all Labor, Materials, Equipment and Subcontractors.

Electrical Inspections are included.

**Exclusions:**

Lead paint or asbestos removal (no information was provided)

Very truly yours,

Jon F. Poissant  
President

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July 20, 2022

Town of Wilmington  
7 Community Center Circle  
Wilmington, NY 12997  
RE: Town Garage Storm Damage Repairs  
Attn. Roy Holzer, Town Supervisor

Mr. Holzer,

We have developed pricing for repairing the damage caused by the storm earlier this year. In reviewing the Scope of Work (SOW) provided. Our pricing reflects storm related repair/replacement and additional work. This pricing does not include any upgrades on the SOW provided as they would not fall under what was damaged.

While developing our pricing, during our site visit, it was made clear that the original field-built trusses cannot be certified to meet existing building codes and cannot be reused. We also based the ceiling on being built out of 5/8" FC sheetrock and finished to match existing as the plywood is combustible. We changed the truss design to a shed type of roof over the main garage. This is a change from the original design, but the cost of this change is covered by eliminating the ~2' overhangs on the gable ends of the roofs (three total) and changing the boxed eave detail to a simpler design. We will build the office area roof replacement on top of the existing field-built bottom cord trusses to not create additional work on the ceiling or any MEP items in this area. Lighting for the replacement work will be replaced as over half of the lights had water damage from the event or required by current building codes.

Roof system complete replacement from the top sill plate (~16' AFF) of the building. This includes all MEP work that needs to be removed/reinstalled to complete this SOW along with lighting and life safety devices.

**Estimated Pricing:**

***Repair/Replacement Work from Storm Damage:***

Labor	\$213,155.00
Materials	\$132,753.00
Equipment	\$91,183.00
Subcontractor	\$55,000.00
<b>Total</b>	<b>\$492,091.00</b>

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Town Garage Storm Damage Repair

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Very truly yours,

President Jon F. Poissant

**66-2022 Resolution** to accept the minutes from the July 12,2022 meeting.

**Moved by** *Tina Terry-Preston* **Seconded by** *Darin Forbes* **All in favor**

**67-2022 Resolution** to purchase a camera system for the Highway Department to monitor road conditions like the one already in use on Whiteface Memorial Highway, not to exceed \$2000.00.

**Moved by** *Tina Terry-Preston* **Seconded by** *Darin Forbes* **All in favor**

**68-2022 Resolution** to request the County of Essex to lower the speed limit on Springfield Road to thirty-five miles per hour.

**Moved by** *Tina Terry-Preston* **Seconded by** *Paula McGreevy*

**All in favor except** *Darin Forbes*

*Meeting adjourned at 5:14.*

*Respectively submitted by*

*Dawn Stevens*

*Town clerk/Tax collector*