



Town Of Wilmington

Planning Board

Subdivision Application

Instructions

All information requested must be supplied except where not applicable.
Each application must be accompanied by a sketch plan (3 copies).
Completed application and sketch plan must be submitted to the Planning Board at least 10 days prior to a regular meeting of the Planning Board.
The filing fee is \$50.00 plus \$25.00 per lot, to be included with the application.
Major subdivisions (5 lots or more) will incur a \$500.00 recreation fee.

APPLICANT INFORMATION

Name Kevin A. Hall, L.S.
Street Address P.O. Box 97
City Elizabethtown State NY Zip Code 12932
Telephone (518) 873 - 2049

PROPERTY OWNER INFORMATION

Name 100 & Cornelia Ballen
Street Address 100 E 9th Street Apt. 15 C/D
City New York State NY Zip Code 10128
Telephone () -

Name/Address/Phone for ENGINEER and/or SURVEYOR and/or ARCHITECT

Kevin A. Hall, L.S.

PROPOSED SUBDIVISION INFORMATION

Name of proposed Subdivision (if any) Ballen Subdivision II
Tax map number(s) and Zoning District(s) B3 & R8.5 / 35.2-1-15, 16, 20 & 35.4-2-4
Number of proposed lots 7 Number of lots to be sold 6
Number of lots to be retained by subdivider and/or owner 1
Roads to be taken over by Town? YES / (NO) Number _____ Name(s) _____
Width of driving surface _____ Type of Surface _____ ROW width _____
Water to be taken over by Town? YES / (NO) No. of pumps _____ No. of hydrants _____
Line length _____ Line size _____ Type _____

PROPOSED SUBDIVISION INFORMATION (continued)

Minimum building standards to be required? YES / ☒ NO (If yes, attach a separate sheet)

Deed restrictions and/or covenants to be imposed? YES / ☒ NO (If yes, attach sample sheet)

SURVEY INFORMATION

Each lot surveyed? ☒ YES / NO If so, by whom Kevin A. Hall, L.S.

Each lot corner marked with monuments? ☒ YES / NO Type To be set

Each lot line marked? YES / ☒ NO How _____

LIST OF PROPERTY OWNERS AND TAX MAP NUMBERS WITHIN 500 FEET ATTACHED? YES / NO

PUBLIC SERVICES

\$150.00 charge for each lot that taps onto Town water.

Attach sheet showing all available and/or all projected public services.

ADIRONDACK PARK AGENCY INFORMATION

Has application for this project been made to the APA? ☒ YES / NO

Project number P2022-0133 Name of Review Officer Frederick Aldinger, III

PROJECT START AND COMPLETION INFORMATION

Contemplated start date _____ Completion date _____

PHASE DEVELOPMENT

Is this development contemplated to be completed in phases? YES / ☒ NO If yes, number of phases _____

Projected start date of each phase _____

Projected completion date of each phase _____

Description of work to be completed for each phase _____

APPLICANT / OWNER INFORMATION

Does applicant / owner have any other property in Wilmington? YES / ☒ NO

If yes, furnish location, size and tax map numbers _____

RECREATION AND/OR OPEN SPACE

Is there to be any recreation and/or open space to be deeded to the Town of Wilmington? YES / ☒ NO

NAME AND ADDRESS TO WHICH DECISION SHOULD BE MAILED

Kevin A. Hall, L.S., P.O. Box 97 Elizabethtown, NY 12932
15a & Cornelia Ballen Way E 9th Street APT. 15 C/D New York

SIGNATURE OF APPLICANT _____

John S. Hall

DATE 10/18/22 | NY 10128

PLANNING BOARD INFORMATION

Date received _____ **Subdivision Type :** _____ **Major** _____ **Minor** _____ **Exempt**

If Major Subdivision, Date of Preliminary Approval _____

Date of Public Hearing _____

Decision Date _____

Approval _____ **Disapproval** _____ **Conditional approval** _____

If Conditional Approval, conditions to be met _____

Date of Final Approval _____

Signature of Planning Board Chairperson _____

Town Of Wilmington

Planning Board Subdivision Approval Checklist

APPLICANT: _____ PHONE _____ File # _____

DATE of APPLICATION _____ TAX MAP # _____

Major Subdivision Number of Lots _____ Minor Subdivision Number of Lots _____

-filing Fee (\$50 plus \$25 x no. of lots) _____ + Recreation Fee _____ =TOTAL RECEIVED _____

Please be advised that for ANY subdivision at ANY time during the approval process, the Wilmington Planning Board may enact the process of an outside review at the applicant's expense. (As per Wilmington Resolution 224-07 & Local Law #2-2007)

_____ Five copies of survey & application
_____ Plat conforms to regulations

Topographic contours, Existing natural and/or structural features
Existing roads, lot lines, water lines, well water head, septic system
Proposed roads, cut ins, culverts, lot lines, water lines, well water head, septic system
Proposed recreational or open space

_____ Copy of deed, including covenants and restrictions

_____ SEQRA Declaration ---- Lead Agency _____ Short form _____ Long form _____

_____ APA ---- Project notice date: _____ Project approval date: _____

_____ Storm Water Management Plan _____

_____ DEC Permit, NOTICE OF INTENT, required if disturbing land of 1 acre or more. _____

_____ Flood Plain permit form DEC _____

_____ NYS Dept of Health approval for 5 lots or more that are 5 acres or less _____

_____ Home Owners Assoc. (HOA) approval NY Dept. of State _____

_____ Actions to be referred to Essex County Planning Board (law 239-M) _____

_____ NYS Dept of Transportation approval letter _____

_____ Wilmington water district approval _____

_____ Wilmington Highway department approval _____

_____ Wilmington Fire department approval _____

_____ Planning Board Engineer or consultant report _____

_____ Conditions by Planning Board (List on back) _____

_____ Modifications by applicant (List on Back) _____

_____ **Application complete** Date _____

Public Hearing (within 62 days)

Scheduled date of Public Hearing _____

Public Notice Letter & List of Addresses _____

Public Notice Signs Placed _____

Final Approval

_____ 5 copies, including 2 Mylar copies

_____ submitted within 6 months Date: _____

_____ Plats and approvals sent to County _____

_____ Restrictions and/or Covenants _____

_____ APPROVAL _____ DISAPPROVAL _____ FINAL ACTION DATE: _____