

# Regular Monthly Meeting of the Town of Wilmington Town Board July 11, 2023 Community Center 7PM – 8:30 PM

To join virtual meeting please go to <https://meet.goto.com/townofwilmington> Or join on your phone by dialing, 1-408-650-3123 Access code: 377-399-733

I would like to apologize to anyone who tried to join the virtual meeting. We were unable to connect with the system. The issue has been resolved and our next reg board meeting will be televised.

## Attending

Roy Holzer - Supervisor

Darin Forbes - Deputy Supervisor

Tina Terry-Preston - Board Member

Tim Follo - Board Member

Michelle Preston - Board Member

Dawn Stevens – Town Clerk

## Also Attending

Sawyer Nemec, Kristy Holzer, Doug Nemec, Cliff Holzer, Rebecca Rondeau, Tim Preston, D. Neumann, Amy Langford, Celia Stephenson, Bethany Kress, Louie Adragna, Favor Smith, Tony Nickinello, Pat Winch, David Lally, Forest R. Winch (Randy), Rarilee Conway, Barb Funk and several others whose handwriting I could not read or chose not to sign in.

The meeting was called to order and the Pledge of Allegiance was recited.

**Resolution 68-2023** Resolved to accept the minutes of the June 20<sup>th</sup> meeting.

**Moved by** *Darin Forbes* **Seconded by** *Tina Terry-Preston* **Carried All in favor**

**Resolution 69-2023** Resolved to pay Caitlin Delaney \$23.00 an hour to direct the 2023 Wilmington Youth Summer Program. The program operates July & August and weekly hours will be around 10 hours per week.

**Moved by** *Tim Follo* **Seconded by** *Tina Terry-Preston* **Carried All in favor**

**Resolution 70-2023** Resolved to cover the cost of the “Bouncy Houses” for the Wilmington Get Together on August 19<sup>th</sup>, 2023. Cost to be around \$1,500. The funds will come from the Community Enhancement Fund.

**Moved by** *Darin Forbes* **Seconded by** *Tina Terry-Preston* **Carried All in favor**

**Resolution 71-2023** Resolved to permit the Wilmington Get Together Parade on August 19, 2023. The parade will line up at Town Park and proceed down Route 86 ending at the former Steinhoff’s property.

**Moved by** *Tim Follo* **Seconded by** *Darin Forbes* **Carried All in favor**

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**Resolution 72-2023** Resolved to approve the expenses and make the transfers.

**Moved by** Tina Terry-Preston **Seconded by** Michelle Preston **Carried All in favor**

*Riley Lawrence is the new employee for the Highway Dept. Riley is replacing Cameron Grady who resigned. Riley Lawrence was hired at \$20.00 per hour, he will go to \$22.00 upon receiving his Class-A License.*

**Resolution 73-2023** Resolved to pay for the CDL- class for Riley Lawrence in the amount of \$4700.00. Further resolved that if Riley Lawrence leaves the town before a set time, he will reimburse the town according to the signed agreement.

**Moved by** Tina Terry-Preston **Seconded by** Michelle Preston **Carried all in favor**

**Resolution 74-2023** Resolved to increase the fees on Subdivisions.

Further resolved, that permit application fee will remain at \$50.00 plus \$25.00 per lot.

Further resolved, that the recreation fee be called Community Fee.

Further resolved, this fee be set at \$200.00 per lot for four or less lots, **AND** \$500.00 per lot for divisions of five or more, with an exemption for family sub-divisions.

**Moved by** Tina Terry-Preston **Seconded by** Darin Forbes **Carried all in favor**

*The board received a letter from Evan Bottcher asking about renting the town boats from his Sport shop. The Board decided not to allow this at this time.*

**Resolution75-2023** Resolved to allow the Supervisor to advertise for proposals to rent the space that is used for the boats.

**Moved by** Darin Forbes **Seconded by** Roy Holzer **Darin Forbes AYE**

Roy Holzer AYE

Tina Terry-Preston NAY

Tim Folloos AYE

Michelle Preston NAY

Carried 3 AYES 2 NAYS

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### **Resolution 76-2023** In honor of **Jane Peck**

Wilmington's town board wishes to, together, express our gratitude for Jane Peck's decades of service to her community.

Humble, talented, intelligent, exceptionally generous with her time, and profoundly faithful — but also with a twinkle in her eye and a sly smile and mischievous sense of humor in her back pocket — Jane Hardy Peck was a defining member of her community.

A talented musician and poet, Jane gave to Wilmington in many ways. Her decades of service to the Nazarene church and her work on behalf of the town's library are well known, but equally well known is the fact that Jane was exceptionally good company. A visit with Jane was an experience to treasure.

As her loss will be felt for many years to come, her good works will bear fruit for many years to come.

Wilmington's town board expresses its condolences to Jane's family and joins those who honor her, who feel her absence, and who miss her, because Jane Hardy Peck was Wilmington at its best.

**Moved by** *Tim Follos* **Seconded by** *Darin Forbes* **Carried all in favor**

*Tim Follos asked for a resolution be moved that any expense of more than \$4000. Be put on the agenda before it is brought up. This is not possible because some expenses come up at the last minute and need to be approved as soon as possible.*

**Resolution 77-2023** To add expenses over \$4000. to always be added to the agenda.

**Moved by** *Tim Follos* **Seconded by** *There was no second* **Motion failed**

*Tim Follos also stated he would like to have all appointments put on the agenda. This was agreed to by the Board and the Supervisor without a Resolution being made.*

### **JULY SUPERVISORS REPORT-** *From the meeting*

In your packets, I have given you copies of an email I receive from Evan Bottcher concerning boat rentals at the beach.

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With staffing issues, we have had in the past with Boat rentals, I like the idea of privatizing. However, if we do something like this, the advice I have been given is to do a “request for proposals” route to follow legal protocols.

Therefore, in the interim, the board could just allow him to store his own equipment at the beach to rent out. This would be his total liability and could be a solution. We have allowed food trucks at the beach in the same manner.

\*\*\*\*\*

I am meeting with the county surveyor and attorney tomorrow morning on the Homestead Housing Project. The soil tests will be starting anytime. Also, I have been informed by HAPEC that we should know by the end of the summer about our grant application for the 6 rental units for the property.

On Thursday Morning, Louie Adragna and I are meeting with Jim Dugan from the Essex County Department of Public Works. Jim and his engineers are assisting the town with the DEC Mining permit renewal at the landfill area.

At the same time, we will be looking at Bonnieview Road and where the new non-passing zones will be placed. The Speed Radar is now operational on Bonnieview Road as well.

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A group of us will be taking a look at the Rules and Regulations of the Cemetery. Currently I have Guy Stephenson, John Langford, and Doug Nemec. The last time the rules were reviewed was on 12/12/01. Anyone that wishes to be part of the conversation, please let me know.

\*\*\*\*\*

Essex County is currently under a State of Emergency due to this week’s storm damage. According to our Highway Superintendent, damage was minimal for Wilmington. However, we will be keeping track in case we can get reimburse by FEMA

Tim Follos asked how much longer we would be accepting two-year applications for STR’s. There was a discussion, and it was decided that no changes would take place until the STR Committee presented their recommendations.

**Codes** 12 Building Permits issued, \$2046.70 fees collected, 67 open permits, 20+ site visits, 1 enforcement ( livestock removed from 5670 NYS RT 86- lot to small) STR update 106 permits issued \$48600. collected.

<b>Water</b>	Gallons Produced 3,074,400	Gallons to Whiteface 44,000
	Daily Average 161,800	Daily Average 1,500

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**Highway** *Louis Adragna advised the Board he is looking into a new multi-use loader, this will be further discussed at the August meeting. The funds will come out of the Vehicle Replacement Fund. He also advised that he will not be needing a Utility Truck, the crew repurposed a truck to fit this need.*

*Michelle Preston reported the Farmers Market is doing very well despite the rain. She reminded everyone that there is music played weekly at the market. Michelle reported that the fees from the vendors were used to purchase two more picnic tables for the area. One of these tables is Handicap accessible.*

*Music Fest is July 29<sup>th</sup> at the Ball Park, and the Town -wide Yard sale will be August 12<sup>th</sup>.*

*The lecture series has started at the Research Center, all are welcome.*

**At 8:10 Supervisor Holzer called a five-minute recess before the Executive Session.**

8:15 Executive Session started to discuss staffing and policy issues. Ended 8:27.

**Regular session reentered at 8:27**

Deputy Supervisor Darin Forbes resigned as Deputy.

*Supervisor Holzer accepted his resignation and will be appointing a new Deputy Supervisor.*

**Resolution 78-2023** Resolved that a raise be given to Ashton Winch. The exact amount will be decided at the July 26<sup>th</sup> work session. Further resolved, that said raise be retroactive from this day, July 11,2023.

**Moved by Michelle Preston Seconded by Darin Forbes Carried All in Favor**

*The meeting adjourned at 8:30 pm.*

*Respectfully Submitted,*

*Dawn Stevens*

*Wilmington Town Clerk*

**AFFIDAVIT**

We, the undersigned, acting as a Board of Auditors of the Town of Wilmington, do hereby certify that the attached is a complete and true abstract of all accounts audited by the Board at its Regular Work Session Meeting held on July 11th, 2023. including the amount claimed and amount allowed thereof, and including bills audited from:

Name of Account	2023	2023		
General Fund	<u>From:</u> G415	To: G471	Amt:	52804.15
Payrolls			Amt:	31055.37
Social Security			Amt:	2274.26
Health Insurance			Amt:	
Other: Retirement			Amt:	
Other:			Amt:	
Other:			Amt:	
Other:			Amt:	
Highway	<u>From:</u> H153	To: H173	Amt.	65145.50
Payrolls			Amt.	19081.59
Social Security			Amt.	2849.95
Health Insurance			Amt.	
Other: Retirement			Amt.	
Other:			Amt.	
Water	<u>From:</u> W104	To: W118	Amt.	2010.43
Payrolls			Amt.	4535.86
Social Security			Amt.	1907.00
Health Insurance			Amt.	
Other: Retirement			Amt.	
Other:			Amt.	
GARBAGE DIST.	<u>From:</u> GD25	To: GD26	Amt.	1722.59
Payrolls			Amt.	0.00
Social Security			Amt.	0.00
Health Insurance			Amt.	
Other:			Amt.	
Other:			Amt.	
	<u>From:</u>	<u>To:</u>	<u>Amt.</u>	

Dated: July 11, 2023

_____ Roy Holzer	Supervisor
_____ Tina Preston	Councilman
_____ Darin Forbes	Councilman
_____ Michelle Preston	Councilman
_____	Councilman

Attest: Dawn Stevens Town Clerk