

Monthly Work Session Meeting of the Town of Wilmington Town Board March 27,2024 Community Center 4PM – 5:30PM

To join virtual meeting please go to <https://meet.goto.com/townofwilmington>
Or join on your phone by dialing, 1-408-650-3123 Access code: 377-399-733

Attending

Favor Smith - Supervisor

Tina Terry-Preston - Deputy Supervisor

Darin Forbes - Board Member

Tim Follos - Board Member

Laura Hooker - Board Member

Dawn Stevens – Town Clerk

Also Attending *Louie Adragna, Barb Funk, Tim Preston, Celia Stephenson, Nancy Gonyea, Gail Mitchell, Wendy Grossmann, Joyce Terry, Tony Nickinello, Randy Winch, Breiman Aardsma, Pat Winch, Karl Von Entress, Dan Klebes III*

Attending remotely *Duane, Michelle Preston, Tom Bradshaw, and two others who signed in with their phone numbers only.*

The meeting was called to order and the Pledge of Allegiance was recited.

Reports

Louie Adragna, Highway Superintendent, presented the only Quote that was received on the new 2024 Ford F-600 Chassis XL 4x4 SD Regular, and the accessories needed for it. Louie explained why the accessories were needed and answered questions from the Board. The approximate total cost being \$137415.50. Louie also plans to trade in the truck that this one will replace, he estimates the town will receive approximately \$15000.00, which will lower the price of the truck. This discussion led to the following resolution.

Resolution 67-2024

Resolved to accept the bid as written from Riley Ford for the approximate amount of \$137415.50, minus the Trade-in.

Moved by *Laura Hooker* **Seconded by** *Darin Forbes* **Carried All in Favor**

*Supervisor Favor Smith Talked about the upcoming **Solar Eclipse**. The hotels are full, in and around Wilmington, so traffic will be at least that of a remarkably busy summer day.*

STR review, *there was a discussion which led to the following resolutions. These amendments and changes were voted on, a public hearing on these changes will be held at a later date.*

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The following three resolutions will be sent to the lawyer for review, when they are returned to us there will be a public hearing.

Resolution 68-2024

Resolved to send this amendment to the lawyer to be added into the STR regs, pending a public hearing. Local Law 1-2021 to cap STRs at 150 units.

Moved by Tina Terry-Preston Seconded by Favor Smith Carried all in favor

Resolution 69-2024

Resolved to send this amendment to the lawyer to be added into the STR regs, pending a public hearing. Local Law 1-2021 to make all-str permits renewable annually, with inspection being done every two years on said units.

Moved by Tina Terry-Preston Seconded by Tim Follos Carried 4-1, Darin Forbes voted no,
all others in favor

Resolution 70-2024

Resolved to send this amendment to the lawyer to be added into the STR regs, pending a public hearing. Local Law 1-2021 to reflect that the fee for STR permits be reviewed and charged annually.

Moved by Tina Terry-Preston Seconded by Tim Follos Carried All in favor

Motion made to go into Executive Session - personnel matters –

Moved by Favor Smith Seconded by Darin Forbes Carried All in favor

No resolution was made, nor action taken in this meeting. The session lasted fifteen minutes.

Motion was made to come out of executive session and resume the meeting.

Moved by Darin Forbes Seconded by Favor Smith Carried All in favor

New Business

Resolution 71-2024

Resolved to accept the resignation of Blanche Peck as Assessor for the Town of Wilmington effective March 28,2024.

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Further Resolved to formally thank Blanche Peck for her service to the Town of Wilmington.

Moved by Favor Smith Carried by Unanimous Second

This was read by Wendy Grossmann, the President of the Board of the Wilmington E.M. Cooper Memorial Library.

In accordance with New York State Public Library system and the Clinton Essex Franklin County library system the Wilmington EM Cooper memorial Public Library board of trustees is required to be approved by the Wilmington town board to follow the trustee appointment process.

Currently our trustees make a three-year commitment to serve on the library board of trustees. They agree to attend monthly meetings, serve on committees, attend at least two hours of trustee education a year and take an oath of office provided by our town clerk.

We are requesting the entire library board of trustees be appointed and any new members will be brought forward at the time of approval by the current board of trustees.

This led to the passage of the following resolution.

Resolution 72-2024

Resolved that the Wilmington Town Board approves the appointments of the trustees of the Wilmington E.M. Cooper Memorial Public Library, at no salary, as follows;

- a. Wendy Grossmann, President
- b. Kate Sears, Vice President
- c. Karen d'Avignon, Trustee
- d. Susan Hockert, Trustee
- e. Elizabeth (Betsy) Smith, Trustee/Treasurer
- f. Laural Riehs, Trustee
- g. Clea Stagnitti, Trustee

Moved by Darin Forbes Seconded by Tina Terry-Preston Carried All in favor

The following resolution was voted on in two parts.

Resolution 73-2024

Resolved that the Wilmington Town Board authorize the following budget amendment increasing revenues and appropriations in an amount of \$4,300.000 from unexpended Occupancy tax funds as follows:

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FROM: 2024 Revenues-Acct 1120, Occupancy tax Funds, \$4,300.00
TO: 2024 Appropriations
Acct 6410.4—PUBLICITY, Amt. \$3,500.00

Moved by *Darin Forbes* **Seconded by** *Tina Terry-Preston*

Vote *Tim Follos* **No**
Darin Forbes **Aye**
Laura Hooker **No**
Tina Terry-Preston **Aye**
Favor Smith **Aye**

Carried 3-2

Resolution 74-2024 part II of 73-2024

Acct. 7110.4—PARKS, Amt. \$800.00.

Moved by *Darin Forbes* **Seconded by** *Laura Hooker*

Vote *Tim Follos* **No**
Darin Forbes **Aye**
Laura Hooker **Aye**
Tina Terry-Preston **Aye**
Favor Smith **Aye**

Carried 4-1

Resolution 75-2024

Resolved that the Town Supervisor Favor Smith execute a contract with Boyer's Septic from rental of Port-a-Johns for the eclipse event and in the amount \$800.00, under the 7110.4-Parks appropriation.

Moved by *Laura Hooker* **Seconded by** *Darin Forbes* **Carried All in favor**

Resolution 76-2024

Resolved by the Wilmington Town Board to close town offices at 12:00 pm on April 8, 2024, for the eclipse event.

Moved by *Darin Forbes* **Seconded by** *Laura Hooker* **Carried All in favor**

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The bids for the 2008 Ford F350 were opened and read, which led to the following resolution. Bids were as follows;

Don Symonds \$300.00
Doug Allen \$351.00
Scrapyard \$407.57

Resolution 77-2024 Resolved to authorize Supervisor Smith to accept the bid for the 2008 Ford F350 truck declared a surplus to: **Be sold for scrap**, payable by cash, bank or certified funds, and to authorize the supervisor to execute any documents necessary to effectuate the transfer of ownership to the highest bidder.

Moved by Darin Forbes Seconded by Tina Terry-Preston Carried All in favor

Resolution 78-2024 Resolved that the Board of Town of Wilmington makes the budget amendment to AMEND revenue item 2416—Equipment Rental and A revenue item 2414-Labor Rental to better track labor and equipment revenue provided by the County of Essex.

Moved by Tina Terry-Preston Seconded by Laura Hooker Carried All in favor

Public Comments

Supervisor Favor Smith asked if anyone would like to comment or add anything. There were no comments.

The meeting was Adjourned at 5:30 pm.

Motion made by Darin Forbes Seconded by Laura Hooker All in favor

Respectfully submitted,

Dawn Stevens
Town clerk / Tax Collector