

**Regular Meeting
of the Town of Wilmington Town Board,
July 8,2025 Community Center 6:00 PM**

To join virtual meeting please go to <https://meet.goto.com/townofwilmington>
OR join on your phone by dialing, 1-408-650-3123 Access code:377-399-733

Attending Officers

Favor Smith - Supervisor

Tina Terry-Preston- Deputy Supervisor

Darin Forbes – Board Member

Tim Follos - Board Member

Laura Hooker – Board Member

Dawn Stevens – Town Clerk

Also 10 signed-in residents and 3 remote viewers attended.

The meeting was called to order by Town Supervisor Favor Smith, and the Pledge of Allegiance was recited.

Resolution 77-2025 Resolved to accept the June 10,2025, June 25,2025 and the July 1,2025 minutes as written.

Moved by *Darin Forbes* **Seconded by** *Laura Hooker* **Carried** *all in favor*

Reports from Departments

Highway - *The department has gotten permission from the County to patch Springfield road. The department is paid by the County for this; there is no charge to the Town since this is a County road.*

The department will be starting work on both Town Cemetery roads soon. When the grading and ditching is done on the two roads road millings will be put down. The millings were given to the Town; this should make the roads much better and prevent future washouts.

The Department has also been doing the normal maintenance on the town roads; mowing, ditching, and grading.

Water – *The water report is attached at the end of the minutes. Ed has asked for Supervisor Favor Smiths' assistance with reaching out to the County for assistance with a cement patching repair needed.*

Codes - *The Codes report is attached at the end of the minutes.*

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Reports from Board members

The boards' full reports are on U tube along with the complete meeting; search Town of Wilmington, N.Y. Town Board Meetings

Follos; Board member Tim Follos made a request to call for a Special Meeting to discuss Zoning Amendments.

Moved by Tim Follos **Seconded by** Laura Hooker **Carried 4-1**

Tim Follos **Aye**

Darin Forbes **No**

Laura Hooker **Aye**

Tina Preston **Aye**

Favor Smith **Aye**

This meeting will take place within the next thirty days.

Resolution 78-2025

Resolved to express the extreme gratitude of the Wilmington Town Board and the Residents of the Town for all the work and time they put in for the Wilmington Youth.

Moved By Tim Follos **Seconded by** Darin Forbes **Carried all in favor**

Resolution 79-2025

Resolved to charge a \$100 fee for events that either 1) charge admission or have another revenue-generating component, or 2) require town labor.

For events that require town labor, the use fee shall include ½ of the cost of that labor.

Moved by Tim Follos **Seconded by** Laura Hooker **Carried 3-2**

Tim Follos **Aye**

Darin Forbes **No**

Laura Hooker **Aye**

Tina Preston **Aye**

Favor Smith **No**

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Forbes;

Resolution 80-2025

Resolved that the Town of Wilmington pay for porta pot's not to exceed \$1500. for the Music Festival to be held on July 26,2025. The funds are to come from unexpended bed tax money.

Moved by *Darin Forbes* **Seconded by** *Tina Preston* **Carried** *all in favor*

Tim Follos **Aye**

Darin Forbes **Aye**

Laura Hooker **Aye**

Tina Preston **Aye**

Favor Smith **Aye**

Resolution 81-2025

Resolved to revisit Resolution 79-2025 for clarity.

Further resolved after clarification to hold a **revote** on #79-2025 immediately. This led to the reversal of the resolution 79-2025.

Moved by *Darin Forbes* **Seconded by** *Favor Smith* **resolution 79-2025 is null and void 3-2**

Tim Follos **Aye**

Darin Forbes **NO**

Laura Hooker **Aye**

Tina Preston **No**

Favor Smith **No**

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Resolution 82-2025

Resolved to impose a \$100. fee for use of Town property for Profit Events and Fund-Raising Events.
The previously approved form will be used with the word lease changed to Use.

Moved by *Tina Preston* **Seconded by** *Tim Follos* **Carried 4-1**

Tim Follos **Aye**

Darin Forbes **No**

Laura Hooker **Aye**

Tina Preston **Aye**

Favor Smith **Aye**

Hooker; *None*

Preston; *The library is planning to have innovative programs available for adults and children this summer. Contact the Library for further details.*

Smith;

Resolution 83-2025

Resolved to accept the Essex County Jurisdictional Hazard Mitigation Plan 2025.

Moved by *Laura Hooker* **Seconded By** *Tina Preston* **Carried all in favor**

New Business

Resolution 84-2025

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Resolved to authorize a budget amendment increasing revenues and appropriations under 35101.1 Dog Control PS - (\$4306.00) and under 35104.1 Dog Control CE (\$4306.00), from already budgeted funds

Moved by *Favor Smith* **Seconded by** *Tina Preston* **Carried** *all in favor*

Tim Follos **Aye**

Darin Forbes **Aye**

Laura Hooker **Aye**

Tina Preston **Aye**

Favor Smith **Aye**

Public Comment

Everyone who wanted to speak was given the opportunity to speak.

Motion to adjourn was **made by** *Darin Forbes* at 7:50pm **seconded by** *Favor Smith*, **Carried** *all in favor.*

Respectfully submitted,

Dawn Stevens

Wilmington Town Clerk

Town of Wilmington

Code Enforcement Monthly Report for

June 2025

5: Building Permits Issued

\$2,058.00: Fees Collected

55: Open Permits

20+: Site Visits

Short Term Rental Update

Active Permits: 150

Fees Collected:

- 2025: \$26,000.00 To Date.

Total Fees Collected: \$118,450.00

Waiting List for STR Permit : 2 Complete, 3 Incomplete applications

Water Report

7/8/2025

Gallons Produced
3,572,000

Gallons to Whiteface
43,800

Daily Average
162,400

Daily Average
1,500

TC / EC Sample
Refurbished Stone Base around Tank 1
Installed Meters / Readers
DSNY Locations
Cleaned White Brook Reservoir

Please feel free to contact me with any questions you might have.

Water Superintendent



Ed Orsi

SUPERVISOR
TAYLOR J. JAMILL
TOWN CLERK
DAWN STEVENS
HWY SUPERINTENDENT
LEAH ADRIANA
WATER SUPERINTENDENT
ERIC DREY
CODE ENFORCEMENT
DAN NEWMAN
DOG CONTROL
TERRY K. KARR



TOWN COUNCIL
TIMOTHY FOLLOS
LARRY FORBES
LAURA HOCKER
TINA PRESTON
ASSESSORS
DEVAN J. KOHN
JESSICA MANNING
TOWN JUSTICES
MICHAEL GODDEAU

Town of Wilmington
Abstract of Claims

July 8th, 2025
Town Board Meeting

Abstract #7-2025

Voucher #s 2025-458 thru
2025-535
Res. No.

Department	Prepaid Vouchers	Unpaid Vouchers	Total
General	\$50.00	\$43,118.63	\$43,168.63
Highway	\$0.00	\$63,557.72	\$63,557.72
Water District # 1	\$0.00	\$4,784.82	\$4,784.82
Water District # 2	\$0.00	\$531.28	\$531.28
Trust & Agency Fund (TA)	\$0.00	\$392.27	\$392.27
Total:	\$50.00	\$112,384.72	\$112,434.72

To the Supervisor,

I certify that the vouchers listed above were audited by the Wilmington Town Board on July 8th, 2025 and allowed in the amounts shown.

You are hereby authorized and directed to pay the claimant the amount opposite his name.

Dawn Stevens
Dawn M. Stevens, Town Clerk

July 9, 2025
Date

MAIN 518.946.7174
7 COMMUNITY CENTER CIRCLE

TOWNOFWILMINGTON.ORG
PO BOX 180

FAX 518.946.7124
WILMINGTON, NY 12997

ABSTRACT 7-2025

TOWN OF WILMINGTON

Abstract Of Vouchers - "Paid" For the period: 6/26/2025 thru 7/7/2025

Paid Date	Inv. No.	Vendor	Amount	Voucher #	Description	GL Number / Name	Check #
GENERAL							
6/26/2025	81960	Lozemans'	\$50.00	2025-459	Beach staff T-shirts	071404.01.000.00 7140.4 - Beach CE GENERAL	10609
		Sub-Total	\$50.00				
		Total	\$50.00				
		Grand Total	\$50.00				

I hereby certify that the vouchers listed on this abstract for this period consisting of these attached pages were audited and allowed in the amounts shown. Authorization is hereby given and direction is made to pay each of the claimants the amount opposite his name.

[Signature]
Authorized Official
[Signature]
Authorized Official
[Signature]
Authorized Official
[Signature]
Authorized Official

7/8/2025
Date

Authorized Official

Authorized Official

Authorized Official



Community Center – July 8, 2025 – 6:00 pm

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AGENDA

1. Call to Order/Pledge of Allegiance
2. Approval of Minutes
 - a. June 10, 2025 Regular Meeting
 - b. June 25, 2025 Regular Work Session Meeting
 - c. July 1, 2025 Special Meeting
3. Reports from Departments
 - i. Highway
 - ii. Water (Written)
 - iii. Parks
 - iv. Codes (Written)
 - v. Dog Control (Supervisor)
4. Reports from Board Members
 - i. Follos;
 - ii. Forbes;
 - iii. Hooker;
 - iv. Preston;
 - v. Smith
5. New Business/Resolutions
 - a. Review and discussion of operating statement for Q1 and Q2 2025
 - b. Resolution authorizing budget amendment increasing revenues and appropriations under 35101.1 Dog Control PS- (\$4,306.00) and under 35104.1-Dog Control CE (\$4,306.00), from already budgeted funds.
 - c. Review/resolution approving use of Community Center as a film location.

Old Business

6. Claims Audit/Budget Transfers

Bill Pay Resolution (June 10, 2025 to July 8, 2025)

7. Public Comment
8. Adjournment

Cash Balances, Disbursements, and Interest Earned

Multi fund	Bank Account	Prior Balance	Deposits	Disbursements	Balance	Int. E to date
General	200.01	\$50,406.75	\$55,299.56	\$78,440.89	\$27,268.82	\$16.84
Highway	200.02	\$21,491.60	\$246,327.00	\$66,678.87	\$201,139.73	
Water 1	200.06	\$20,694.32	\$4,519.53	\$16,277.36	\$8,936.49	
Water 2	200.08	\$19,639.71	\$0.00	\$557.50	\$19,082.21	
**Planning		\$67,298.07	\$0.00	\$562.20	\$66,735.87	
TOTAL		\$179,533.45	\$306,146.09	\$162,616.82	\$323,162.82	\$0.00

Capital Proj Account

Cap Proj	Bank Account	Prior Balance	Deposits	Disbursements	Balance	Int. E to date
Checking	200.14	\$ 5,683.08	\$0.00	\$0.00	\$5,683.08	\$ -
TOTAL		\$ 5,683.08	\$0.00	\$0.00	\$5,683.08	

HRA Account

HRA	Bank Account	Prior Balance	Deposits	Disbursements	Balance	Int. E to date
Checking	200.93	\$7,661.97		\$2,469.84	\$5,192.13	\$ -
TOTAL		\$7,661.97	\$0.00	\$2,469.84	\$5,192.13	

Payroll Trust Account

Fund	Prior Balance	Deposits	Disbursements	Balance	Interest Earned
Trust/PR	200.99	\$24,005.89	\$ 71,570.95	\$ 69,340.38	\$26,236.46
TOTAL		\$24,005.89	\$ 71,570.95	\$ 69,340.38	\$26,236.46

**Closed acct, in Multi-Fund

June 2025

Town of Wilmington
NYCLASS

7/8/25

Account #	Fund	BEG Balance	Deposits	Withdrawals	Interest	Ending Balance
201.01	General	\$ 1,348,118.87		\$ 40,000.00	\$ 4,496.59	\$ 1,312,615.46
201.03	Highway	\$ 668,163.65		\$ 50,000.00	\$ 2,156.69	\$ 620,320.34
201.06	Water	\$ 208,865.61	\$ 4,155.53		\$ 723.72	\$ 213,744.86
201.01	Parks Equip	\$ 1,203.23			\$ 4.15	\$ 1,207.38
201.06	Water Meters	\$ 58,383.57			\$ 198.88	\$ 58,582.45
201.01	Parks Truck	\$ 89.23			\$ 0.30	\$ 89.53
201.03	Road Fund	\$ 13,979.04			\$ 47.59	\$ 14,026.63
201.03	Hwy Mach	\$ 13,753.16			\$ 46.85	\$ 13,800.01
201.06	Water Truck	\$ 23,156.34			\$ 78.85	\$ 23,235.19
201.06	Water Equip	\$ 42,071.62			\$ 143.32	\$ 42,214.94
201.01	Beautification	\$ 118,898.39			\$ 404.99	\$ 119,303.38
201.06	Water D&M	\$ 6,936.42			\$ 23.65	\$ 6,960.07
201.15	Wrace Water	\$ 146,198.12		\$ 4,155.53	\$ 485.73	\$ 142,528.32
201.01	Planning Escrow	\$ 67,535.40		\$ 347.51	\$ 229.06	\$ 67,416.95
201.01	RM Donations	\$ 201,347.71			\$ 685.84	\$ 202,033.55
		\$ 2,918,700.36	\$ 4,155.53	\$ 94,503.04	\$ 9,726.21	\$ 2,638,079.06

MEETING ATTENDANCE SIGN-IN

Meeting Date: July 8, 2025 6pmCommittee/Board: Orig Town Board Meeting

Please PRINT your name clearly to assure the correct spelling in the minutes of this meeting.

- | | | | |
|-----|-----------------------|-----|--|
| 1. | <u>Dave Neumann</u> | 21. | |
| 2. | <u>Tim Preston</u> | 22. | |
| 3. | <u>John Stevenson</u> | 23. | |
| 4. | <u>Randy Winick</u> | 24. | |
| 5. | <u>John Wilson</u> | 25. | |
| 6. | <u>Greg Maly</u> | 26. | |
| 7. | <u>Cory Lawrence</u> | 27. | |
| 8. | <u>Bob Funk</u> | 28. | |
| 9. | <u>Paul Mitchell</u> | 29. | |
| 10. | <u>Hanna Cromie</u> | 30. | |
| 11. | | 31. | |
| 12. | | 32. | |
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| 19. | | 39. | |
| 20. | | 40. | |