

Remit to: Judith Garrison, Clerk of the Board

[Judith.garrison@essexcountyny.gov](mailto:Judith.garrison@essexcountyny.gov)

Date received: \_\_\_\_\_

Initials: \_\_\_\_\_

## **General Municipal Law §239-M Referral Form**

### **Essex County, NY Planning Board**

**Municipality:** Town of Wilmington

**Referring Body:**

- ☐ Planning Board
- ☒ Zoning Board of Appeals
- ☐ Town Board, Village Board
- ☐ Code Enforcement Office

**Proposed Action:**

- ☐ Adoption or amendment of a zoning ordinance, local law or code
- ☐ Adoption of amendment of a Comprehensive Plan
- ☒ Site plan review
- ☐ Granting of a use variance
- ☒ Granting of an area variance
- ☒ Granting of a special use permit
- ☐ Other (please specify): \_\_\_\_\_

**Location is within 500 feet of the following:**

- ☐ Municipal Boundary\*\*
- ☒ Right-of-way of a County or State road, highway or parkway (County Route 19A)
- ☐ Boundary of State or County owned public land, park or recreation area
- ☐ Boundary of State or County owned land containing a public building or institution
- ☐ Boundary of a farm operation location in, or adjacent to, an Agricultural District, as defined by Article 25AA or Agricultural District Law (Ag. District Map: <https://cugir-data.s3.amazonaws.com/00/79/62/agESSE.pdf>) \*\*\*

**Project Description:**

Applicant Name: New York RSA 2 Cellular Partnership, d/b/a Verizon

Address of Proposed Action: 1088 Bonnie View Road

Tax Parcel ID: 16.3-2-27.111 Zoning District: Low Intensity

Minimum Lot Size: \_\_\_\_\_ Public Mtg/Hearing Date: \_\_\_\_\_

Required Setbacks: Front yard: 50 ft. Side Yard: 30 ft. Rear yard: 75 ft.

Brief Description of Proposed Action: Construction and operation of a 115' monopine wireless telecommunications facility.

**REQUIRED ENCLOSURES**

- ☒ Environmental Assessment Form: completed Part 1 of the appropriate Environmental Assessment Form (EAF) and any other materials used to make a determination of significance pursuant to the State Environmental Quality Review Act (SEQRA) See Exhibit O of the attached application.
- ☒ Any/all Maps, Sketches and/or Plans provided to the Referring Body See Exhibit M of the attached.
- ☐ For adoption or amendment of zoning laws or comprehensive plans, a copy of the full text
- ☒ Copy of the application submitted to the Referring Body Enclosed.
- ☐ An Agricultural Data Statement, for special use permits, site plans, or use variances located in an Agricultural District or within 500 feet of a farm operation located in an Agricultural District, per Ag. Districts Law Article 25AA §305-a, Town Law §238-a, and Village Law §7-739

**NOTE ADDITIONAL PERMITS/REVIEWS REQUIRED** APA Major Permit

**Official to whom Essex County Planning Board recommendation should be sent:**

Name: Doug Nemic

Title: CEO

Mailing Address: P.O. Box 180, Wilmington, NY 12997

Email: codes@townofwilmington.org

Phone: (518) 390-8580

Fax: \_\_\_\_\_ Preferred method for response: ☐ mail ☐ email

\*The Essex County Planning Board does NOT have authority to review subdivisions. Subdivisions should not be referred.

\*\* Per G.M.L. §239-nn, in the case of site plan review, special use permit, use variance, or subdivision, a public hearing notice must be given, by mail or email, to the clerk of the adjacent municipality at least 10 days prior to the hearing.

\*\*\*This criteria does NOT apply to area variances.

Please remit Notice of Action Form to be filed with the County once action has been taken.